

# One Talk VZP59 executive video phone with camera

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## Before you begin

This guide provides information you need to start using your new phone.

First, verify with your system administrator that the IP network is ready for phone configuration. Also be sure to read the Quick Start Guide, which can be found in your phone package, before you set up and use the phone. As you read this guide, keep in mind that some features are only configurable by your system administrator or determined by your phone environment. As a result, some features may not be enabled or may be operated differently on your phone. Additionally, the examples and graphics in this guide may not directly reflect what is displayed or is available on your phone screen.

## Getting started with your phone

Before you use your phone, take some time to get familiar with its features and user interface.

The terms “the phone” and “your phone” refer to any of the IP phones. Unless specifically noted in this guide, all phone models are operated in similar ways.

### Topics:

- Hardware overview
- Screen and icons
- Navigating menus and fields
- Entering information

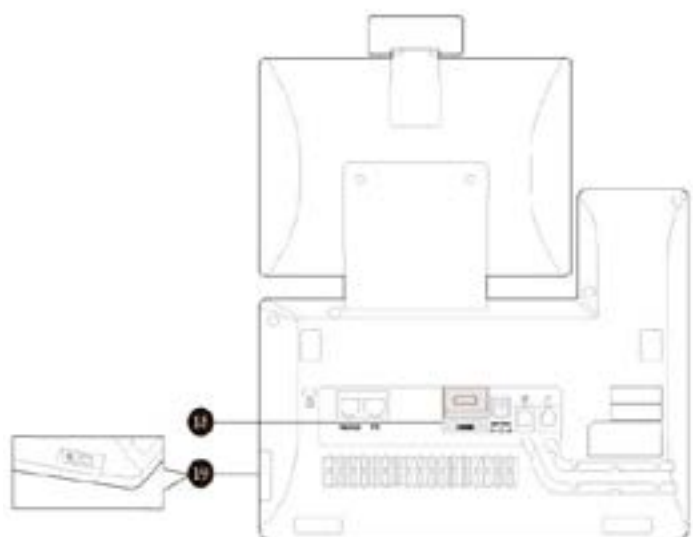
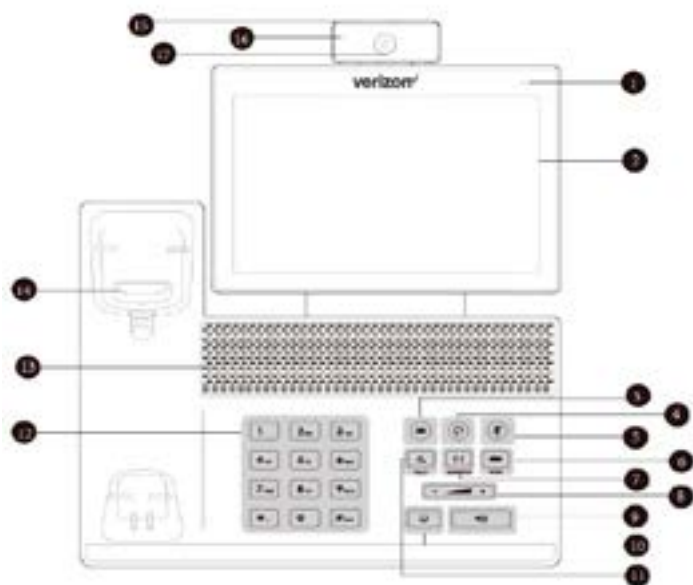
## Hardware overview

Understanding the phone hardware helps you easily use the phone's features.

### Topics:

- VZP59 hardware
- Power LED indicator
- Camera LED indicator

## VZP59 hardware



No.	Item	Description
1	Power LED indicator	Indicates call status, message status and phone's system status.
2	Touch screen	Allows you to select items and navigate menus on the touch-sensitive screen. Tap to select and highlight screen items. Shows information about calls, messages, time, date and other relevant data.
3	Message key	<ul style="list-style-type: none"> <li>• Accesses voice mail</li> <li>• Captures screenshots during a video call</li> </ul>
4	Headset key	Toggles and indicates the headset mode. The key LED glows green when headset mode is activated.
5	Mute key	Toggles and indicates the mute feature. The key LED glows red when the call is muted.
6	Video key	<ul style="list-style-type: none"> <li>• Allows you to preview local-site video when the phone is idle</li> <li>• Controls the transmission of video images during calls and conferences</li> </ul>
7	Transfer key	Transfers a call to another party.
8	Volume key	Adjusts the volume of the handset, headset and speaker.
9	Speakerphone key	Toggles and indicates the hands-free (speakerphone) mode. The key LED glows green when the hands-free (speakerphone) mode is activated.
10	Redial key	Redials a previously dialed number.
11	Hold key	Places a call on hold or resumes a held call.
12	Keypad	Provides the digits and special characters in context-sensitive applications.
13	Speaker	Provides hands-free (speakerphone) audio output.
14	Hookswitch	<ul style="list-style-type: none"> <li>• Picking up the handset from its cradle connects the phone to the line</li> <li>• Laying the handset on the handset cradle disconnects the phone from the line</li> </ul>
15	Privacy shutter	Covers and uncovers the camera. When the camera is switched off, the video image goes dark.
16	Camera LED indicator	Indicates video call status and camera status.
17	Camera lens	2-megapixel camera. Provides near-site video. The distance between the camera and the images you want to capture should be within 0.35 meters (1 foot) to 2 meters (6 feet).
18	HDMI port	Allows you to connect an external monitor (optional) to your phone and the video image captured from the camera (both near site and far site) will also be shown on the external monitor during a video call.
19	USB2.0 port	Allows you to connect an optional USB device (for example, USB flash drive, DD10K) to your phone.

## Power LED indicator

The power LED indicator indicates the call and message status.

LED status	Description
<b>Solid red</b>	The phone is initializing.
<b>Fast-flashing red (0.3s)</b>	The phone is ringing.
<b>Slow-flashing red (1s)</b>	The phone receives a voice mail.
<b>Solid red for 0.5s and off for 3s alternately</b>	The phone enters the power-saving mode.

## Camera LED indicator

The camera LED indicator indicates the phone and camera status.

LED status	Description
<b>Solid green</b>	The phone is powered on and the camera is properly connected to the phone. The camera is idle. The phone receives an audio-only call.
<b>Flashing green</b>	The phone receives a video call.
<b>Solid red</b>	There is an active video call. The video call is muted. The video call is held.
<b>Slow-flashing red</b>	The shutter switch is open, but the near-site video has stopped transmitting during a video call. The video call is placed on hold.
<b>Off</b>	The phone is powered off. The camera is not properly connected to the phone. The shutter switch is closed.

## Screen and icons

The user screens and icon indicators can help you navigate and understand important information about the phone's status.

### Topics:

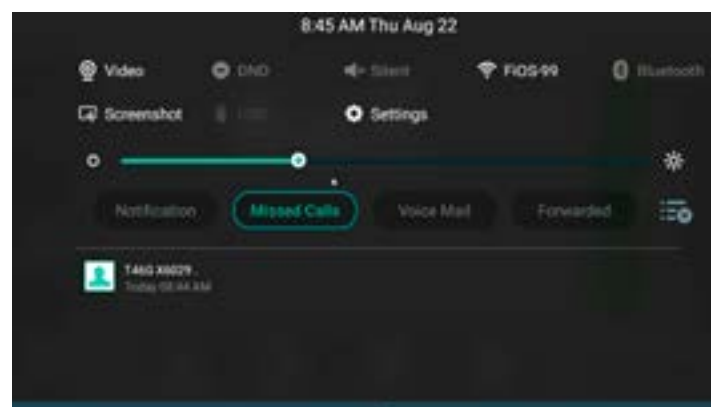
- Control center and notification center
- Idle screen
- Video call screen
- Icons in the status bar
- Line key icons





## Control center and notification center

The control center or notification center allows you to access some features or view important notifications quickly.

### Procedure:

Swipe down from the top of the screen.



Item	Description
Time and date	Displays the phone's time and date.
Video	<ul style="list-style-type: none"> <li>• Tap to access the camera when the phone is idle</li> <li>• Tap to stop transmitting video during a video call</li> </ul>
Do Not Disturb (DND)	Tap quickly to turn DND on/off.
FWD	Tap to enter the Call Forward setting screen.
Auto answer	Tap to enter the Auto Answer setting screen.
Silent	Tap quickly to turn Silent mode on/off.
Control center	
Wi-Fi	<ul style="list-style-type: none"> <li>• Tap quickly to turn Wi-Fi on/off</li> <li>• Long-tap to enter the Wi-Fi setting screen</li> </ul>
Bluetooth®	<ul style="list-style-type: none"> <li>• Tap quickly to turn Bluetooth on/off</li> <li>• Long-tap to enter the Bluetooth setting screen</li> </ul>
Screenshot	Tap to capture a screenshot.
USB	Tap to access the File Manager to manage the files in the USB flash drive.
Settings	Tap to enter the Settings screen.
Backlight	Drag quickly the slider to adjust the screen brightness.
Notification center	<ul style="list-style-type: none"> <li>• Tap <b>Notification/Missed Calls/Voice Mail/Forwarded</b> to view the corresponding notification list</li> <li>• Tap the desired notification message to view details</li> <li>• Swipe left or right to delete a specific notification</li> <li>• Tap  to delete all notifications</li> </ul>
Android® keys	<ul style="list-style-type: none"> <li>Tap  to go back to the previous screen.</li> <li>Tap  to return to the idle screen.</li> <li>Tap  to view and manage the list of recently used applications.</li> </ul>

You can swipe up from the bottom of the screen to hide this screen.

## Idle screen

The phone has two idle screens by default. You can swipe left or right to switch among different idle screens.

You can add a new idle screen by moving an application or widget to the right side of the third idle screen. This idle screen will be deleted automatically if there is no application or widget on it.

### Topics:

- Home screen
- Second idle screen




### Related topic:

Managing applications and widgets

## Home screen

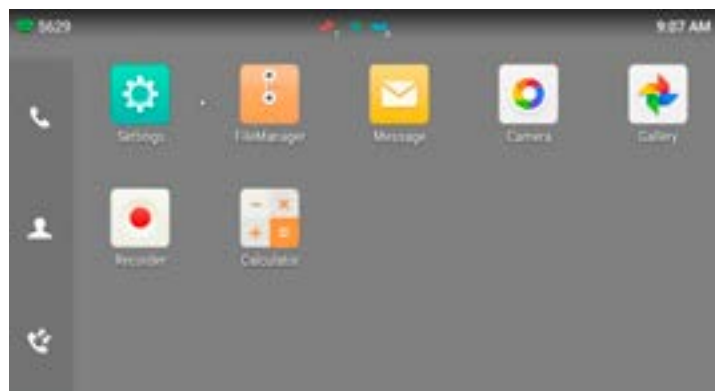
On the Home screen, you can view the phone's current state, add line keys, and access the Dialing, Directory and History screens.



Item	Description
Status bar	Displays the phone's default account, icons and time.
Time	The phone's time is displayed on the right of the status bar.
Icons	Icons are displayed in the middle of the status bar.
Default account	The label of the default account is displayed on the left of the status bar. If there is no account registered on the IP phones, this field will display No Service.
Phone dialer	Tap to enter the Dialing screen.
Directory	Tap to enter the Directory screen and view contacts.
History	Tap to enter the History screen and view call history.
Wallpaper	Shows the specified wallpaper, which can be customized.
Android keys	<ul style="list-style-type: none"> <li>Tap  to go back to the previous screen.</li> <li>Tap  to return to the idle screen.</li> <li>Tap  to view and manage the list of recently used applications.</li> </ul>
Screen indicator	Indicates which idle screen is displayed.
Digital clock widget	Displays the phone's time and date.

## Second idle screen

The second idle screen displays the phone's system applications by default.









Item	Description
Settings	Access phone settings and features.
File Manager	Manage files in the internal SD card as well as USB flash drive.
Message	Access the video/voice mails or leave video/voice mails for someone.
Camera	Take pictures or record videos.
Gallery	View photos and videos.
Recorder	Record audio.
Calculator	Quickly calculate numbers.

## Video call screen


























On the video call screen, you can view far-site and near-site video.



No.	Item	Description
1	Time	The phone's time is displayed on the right of the status bar.
2	Line key list	The line key list displays six line keys by default. You can drag up and down to scroll through the line keys. Various features can be assigned to line keys. Each line key can display the label and indicate the status of the assigned feature. <b>Note:</b> The line key list appears only if you have added at least one line key.
3		Tap to unfold the line key list and display all line keys.
4		Tap or swipe right to hide the line key list.
5	Full screen	Tap to show near-site (no video if USB camera is not connected) and far-site videos on the phone in full screen.
6	Soft keys	<ul style="list-style-type: none"> <li>Labeled automatically to identify their context-sensitive features</li> <li>Swipe left to see other soft keys</li> </ul>
7	Far-site information	Shows the information (name or number) of the far site.
8	Active call window	Shows the near and far-site video. By default, a small window (near site) is located on the top right of the phone screen, and a larger window (far site) is centered in the middle of the phone screen. <b>Note:</b> If you do not connect the USB camera to your phone or turn off the near-site video during the call, the phone will stop transmitting the near-site video.
9	Call duration timer	Shows the duration time of current call.
10	Talking mode	Shows that you are talking using the handset, speakerphone or headset. You can alternate among the three modes during calls.
11	Phone dialer	Tap to enter the Dialing screen.
12	Directory	Tap to enter the Directory screen and view contacts.
13	History	Tap to enter the History screen and view call history.
14		<ul style="list-style-type: none"> <li>The number under the icon indicates the number of call(s) on the phone. For example, "1" indicates that there is one call on the phone</li> <li>Tap to exit or return to the call screen</li> </ul>
15	Android keys	<ul style="list-style-type: none"> <li>Tap  to go back to the previous screen.</li> <li>Tap  to return to the idle screen.</li> <li>Tap  to view and manage the list of recently used applications.</li> </ul>

## Icons in the status bar
















The icons in the status bar help you easily view current phone status, such as call and message status.

Icons	Description	Icons	Description
	Wired network is unavailable.		Bluetooth mode is on.
	Speakerphone (hands-free) mode		Bluetooth headset is paired and connected.
	Handset mode		Bluetooth-enabled mobile phone paired and connected
	Headset mode		Wi-Fi mode is on.
	Voice mail		Wi-Fi signal strength from weak to strong after connecting successfully
	Auto answer		The USB flash drive is detected.
	Do Not Disturb (DND)		Screenshot captured
	Keep mute		Downloading a file
	Silent mode		Uploading a file
	Phone lock		Upcoming alarm
	Camera is not detected.		Unread email
	Missed calls		Phone warning
	Call forward		







## Line key icons

By viewing the line key icons, you can easily determine the function of the line key.

**Icon indicators** (associated with line key features)

Icons	Description	Icons	Description
	Hold		Do Not Disturb (DND)
	Voice mail		SMS
	Direct pickup		Group pickup
	Conference		Forward
	Transfer		Recall
	Record		Recording in process
	Phone lock		Directory
	Speed dial		

**Icon indicators** (associated with line)

Icons	Description	Icons	Description
	The private line successfully registered.		The shared/bridged line successfully registered.
	Registering.		Registration failed.
	DND is enabled on this line.		Call forward is enabled on this line.









## Navigating menus and fields

You can use different gestures on the touch screen to perform various operations.

### Procedure:

To operate your phone using gestures, follow these tips:

Gesture		Description
Tap		Touch an item on the screen with your finger, and then lift your finger.
Long-tap		Touch an item for about two seconds without lifting your finger from the screen until an action occurs.
Swipe		Touch and move. When you want to scroll quickly, swipe your finger across the screen, up, down, left or right.
Drag		Touch and hold, then move. To stop scrolling, stop the dragging motion.
Stretch open		Touch the screen with two or more fingers, and then move the fingers away from each other (stretch).
Pinch close		Touch the screen with two or more fingers, and then move the fingers towards each other (pinch).

## Entering information

The phone provides an onscreen keyboard, phone keypad and dial pad to enter data. The phone keypad and dial pad provide a standard key layout, which enables you to use existing or familiar key positions.








### Topics:

- Using the onscreen keyboard
- Using the phone keypad and dial pad

## Using the onscreen keyboard

You can enter information into text fields using the touch screen.

Following are tips for using the onscreen keyboard:

If you want to:	Description
Position the cursor.	Tap to the position.
Select all characters.	<ol style="list-style-type: none"> <li>1. Long-tap the entered character(s)</li> <li>2. Do one of the following: <ul style="list-style-type: none"> <li>• Tap <b>Select All</b> on the top of the phone screen</li> <li>• Drag  or  to select all characters</li> </ul> </li> </ol>
Cut/Copy characters.	<ol style="list-style-type: none"> <li>1. Long-tap the entered character(s)</li> <li>2. Drag  or  to select the characters you want to cut/copy</li> <li>3. Tap <b>Cut/Copy</b> on the top of the phone screen</li> <li>4. Long-tap the desired field</li> <li>5. Tap <b>Paste</b></li> </ol>
Delete multiple characters at a time.	<ol style="list-style-type: none"> <li>1. Long-tap the entered character(s)</li> <li>2. Drag  or  to select the characters you want to delete</li> </ol> <p>Tap </p>
Replace characters.	<ol style="list-style-type: none"> <li>1. Drag your finger to highlight the characters you want to replace</li> <li>2. Tap the desired character</li> </ol>

### Related topic:

Changing the input method

## English input method

You can use the English input method to enter information.



No.	Item	Description
1	26 English letters	Tap to enter the History screen and view call history.
2	Delete key	<ul style="list-style-type: none"> <li>The number under the icon indicates the number of call(s) on the phone. For example, "1" indicates that there is one call on the phone</li> <li>Tap to exit or return to the call screen</li> </ul>
3	Label automatically to identify the context-sensitive features.	<ul style="list-style-type: none"> <li><b>Next key</b> – Tap to go to the next field.</li> <li><b>Done key</b> – Tap to confirm the settings.</li> <li><b>Send key</b> – Tap to dial out the number.</li> <li><b>Go key</b> – Tap to browse the web page.</li> </ul>
4		Tap to switch to the uppercase input mode.
5		Tap to switch to the numeric/symbolic input mode.
6	Five special characters	Tap to enter the special character.
7	Space key	<ul style="list-style-type: none"> <li>Tap to enter spaces</li> <li>Long-tap to change the input method</li> </ul> <p><b>Tip:</b> You can also tap  at the bottom right corner of the phone screen to change the input method.</p>
8		Tap to access input options to configure input languages or Android keyboard settings (AOSP). You can use AOSP to configure the Android keyboard, including input languages, auto-capitalization, sound on key press and so on.

Tap to switch to the numeric/symbolic input mode.



No.	Item	Description
1	Numbers	<ul style="list-style-type: none"> <li>Tap to enter numbers</li> <li>Long-tap a key, then slide to choose one of the options to enter an alternate character</li> </ul>
2	Delete key	<ul style="list-style-type: none"> <li>Tap to delete the entered characters one by one</li> <li>Long-tap to delete two or more characters</li> </ul>
3	Label automatically to identify the context-sensitive features.	<ul style="list-style-type: none"> <li><b>Next key</b> – Tap to go to the next field</li> <li><b>Done key</b> – Tap to confirm the settings</li> <li><b>Send key</b> – Tap to dial out the number</li> <li><b>Go key</b> – Tap to browse the web page</li> </ul>
4		Tap to switch to the symbolic input mode.
5		Tap to switch to the lowercase input mode.
6	Space key	<ul style="list-style-type: none"> <li>Tap to enter spaces</li> <li>Long-tap to change the input method</li> </ul> <p><b>Tip:</b> You can also tap  the bottom right corner of the phone screen to change the input method.</p>
7	Special characters	<ul style="list-style-type: none"> <li>Tap to enter special characters</li> <li>Long-tap a key, then slide to choose one of the options to enter an alternate character</li> </ul>


Tap to switch to the symbolic input mode.



No.	Item	Description
1	Special characters	<ul style="list-style-type: none"> <li>Tap to enter numbers</li> <li>Long-tap a key, then slide to choose one of the options to enter an alternate character</li> </ul>
2	Delete key	<ul style="list-style-type: none"> <li>Tap to delete the entered characters one by one</li> <li>Long-tap to delete two or more characters</li> </ul>
3	Label automatically to identify the context-sensitive features.	<ul style="list-style-type: none"> <li><b>Next key</b> – Tap to go to the next field</li> <li><b>Done key</b> – Tap to confirm the settings</li> <li><b>Send key</b> – Tap to dial out the number</li> <li><b>Go key</b> – Tap to browse the web page</li> </ul>
4		Tap to switch to the numeric/symbolic input mode.
5		Tap to switch to the lowercase input mode.
6	Space key	<ul style="list-style-type: none"> <li>Tap to enter spaces</li> <li>Long-tap to change the input method</li> </ul> <p><b>Tip:</b> You can also tap  at the bottom right corner of the phone screen to change the input method.</p>

## Using the phone keypad and dial pad

You can use the keypad on your phone or dial pad to enter data. The dial pad only provides digit keys, the # key and the \* key.

You can tap  to switch to the onscreen keyboard.

### Related topic:

Using the onscreen keyboard

## Call features

You can place and answer calls, ignore incoming calls, transfer a call to someone else, conduct a conference call and perform other basic call features.

### Topics:

- Placing calls
- Answering calls
- Switching among the handset, speakerphone and headset modes
- Audio-only/video call selection
- Switching between the call screen and idle screen
- Options during a video call
- Capturing a screenshot
- Disabling call waiting
- Silencing or rejecting incoming calls
- Ending calls
- Redialing a call automatically
- Muting/Unmuting audio
- Holding and resuming calls
- Redirecting incoming calls
- Transferring calls
- Conference calls
- Call recording

## Placing calls

You can use your phone to easily place calls in a variety of ways.

### Topics:




- Placing a call from the dialer
- Placing multiple calls
- Placing a call with a Speed Dial key
- Placing a call back to the last incoming number
- Redialing a number
- Placing an international call
- Placing a call from the call history
- Placing a call from the directory
- Placing an anonymous call

### Placing a call from the dialer

The dialer enables you to enter a number to place a call, and it displays a list of previously placed calls or contacts in your directory.

You can also select the desired contact from the search list, the placed call list or the directory.

### Procedure:

1. Do one of the following:
  - Start typing a phone number
  - Tap the desired line key
  - Pick up the handset, press the **Speakerphone** key  or the **Headset** key  ()
2. Enter a number
3. Select **Send**


**Related topic:**

Switching among the handset, speakerphone and headset modes

**Placing multiple calls**

When you are in a call, you can hold your current call and place a new call.


**Procedure:**

- Do one of the following:
  - Tap a line key. The active call is placed on hold
  - Press the **Hold** key  or tap **Hold** to place the original call on hold
  - Tap **New Call**
- Enter the desired number or select a contact
- Select **Send**

**Placing a call with a Speed Dial key**

You can quickly dial a number by using a Speed Dial key.


**Procedure:**

- Swipe left or right to go to the second idle screen
- Long-tap the desired line key and drag it to Edit at the top of the screen.
- Select **Speed Dial** from the Type field
- Select the desired line from the Account ID field
- Optional: Enter the string that will appear on the phone screen in the Label field
- Enter the contact number that you want to dial out directly in the Value field
- Enter the key sequence that you want to send via DTMF in the Extension field
- Tap 

**Redialing a number**

The phone keeps a record of all placed calls. You can recall the contact you recently called.

**Procedure:**

- Press the **Redial** key . The phone screen displays the placed calls list
- Tap the desired record

**Tip:** Press the **Redial**  key twice to recall the contact you called.


**Placing an international call****Procedure:**

- Long-tap the **0** digit key on the phone keypad until the plus sign (+) appears
- Enter the phone number with the country code
- Tap **Send**

**Placing a call from the call history**

You can place calls to contacts from the History list, which contains the calls that were recently placed, answered, missed or forwarded


**Procedure:**

- Tap  or navigate to **Menu>History**. The phone screen displays all call records
- Select the desired call list
- Tap the desired entry

**Placing a call from the directory**

You can place a call to a contact directly from your directory.

**Procedure:**

- Tap 
- Select the desired directory
- If the contact was added to a specified contact group, you can select the desired contact group
- Tap the desired contact

If the selected contact has multiple numbers, tap the desired number to dial out.

**Related topic:**

Searching for contacts

**Placing an anonymous call**

You can hide your name and number when you place a call. The recipient will receive an anonymous call without caller identity.

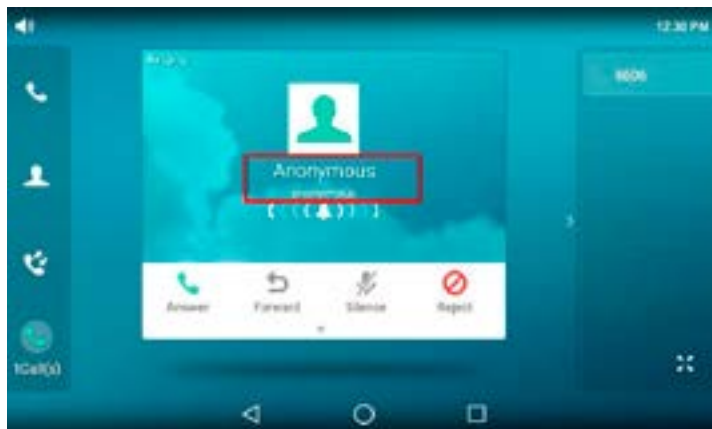
**Before you begin:**

Contact your system administrator to find out if this feature is available on your phone, and to get the anonymous call on code or off code if required.

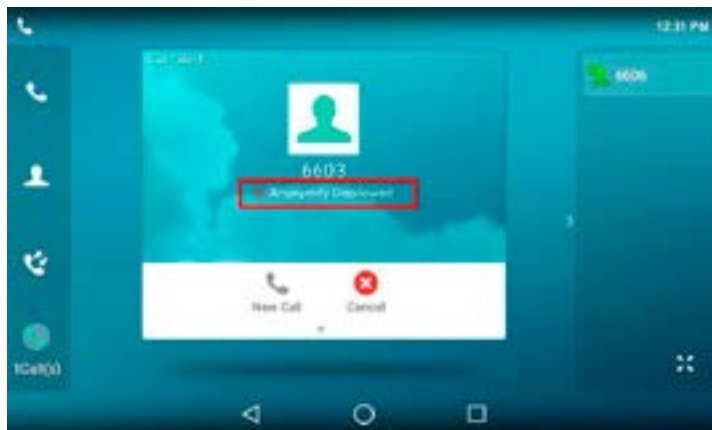
**Procedure:**

This feature is for calling numbers outside of the enterprise. When dialing a number, prefix the number you are dialing with \*\*67 followed by 10-digit phone number.

The recipient will be informed that there is an anonymous call.



If the recipient enables the anonymous call rejection feature, you may be prompted that they do not accept calls from anonymous numbers.

**Related topic:**

Rejecting anonymous calls

**Answering calls**

When you receive a call, you can choose to answer it manually or automatically.




**Topics:**

- Answering a call
- Answering a call when in a call
- Answering a call automatically

**Answering a call**

When you receive an incoming call, the phone rings and the screen displays information about the incoming call. You can choose to answer the incoming call.

**Procedure:**

1. Do one of the following:
  - Pick up the handset
  - Press the **Speakerphone** key 
  - Press the **Headset** key  ()
  - Tap **Answer** or the line key

The call is answered in the speakerphone (hands-free) mode by default.

**Related topic:**

Switching among the handset, speakerphone and headset modes

**Answering a call when in a call**

You can answer a call when there is already an active call on your phone.

When you are on an active call and an incoming call arrives on the phone, a call waiting tone beeps, and the incoming call information is displayed.

**Procedure:**

Select **Answer**. The active call is placed on hold, and the incoming call becomes active.

**Note:** You can disable the call waiting feature to reject the incoming call automatically during a call.

**Related topic:**

Disabling call waiting

## Answering a call automatically

Auto answer enables you to automatically answer an incoming call in speakerphone (hands-free) mode when your phone is idle.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Auto Answer**
3. Select the desired line
4. Select **On** in the desired line
5. Tap ✓

If the auto answer feature is enabled for the default account, the auto answer icon appears on the phone screen.

**Tip:** You can also swipe down from the top of the screen to enter the control center, tap **Auto Answer** to enter the Auto Answer setting screen and then enable the feature for the desired line.

## Disabling call waiting

If the call waiting feature is disabled, when there is already a call, the new incoming call will be rejected automatically.

### Before you begin:

Check with your system administrator to determine whether the call waiting on code or off code is required and get the code if necessary.

### Procedure:




1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Call Waiting**
3. Select **Off** in the Call Waiting field
4. Select **Off** in the Play Tone field
5. Optional: Enter the call waiting on code or off code respectively in the On Code or Off Code field
6. Tap ✓




## Switching among the handset, speakerphone and headset modes

You can select the desired mode before placing a call, or can alternate among speakerphone, headset and handset modes during a call.

When using the speakerphone or the headset, the LED indicator glows green.

### Procedure:

During the call, pick up the handset, and press either the **Speakerphone** key  or the **Headset** key  ()

For example, if you're using the handset, press the **Headset** key  () to switch to the headset, or press the **Speakerphone** key  to switch to the speakerphone.

**Note:** Your system administrator can disable the headset, speakerphone (hands-free) or headset mode.

## Audio-only/video call selection

You can choose to establish an audio-only call or a video call while dialing or ringing, or toggle between an audio-only call and a video call. This feature should be preconfigured by your system administrator.

### Topics:

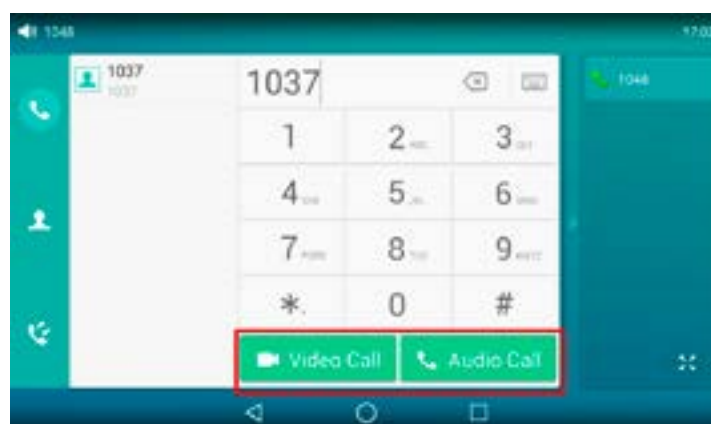
- Placing an audio-only/video call
- Answering a video call
- Switching between a video call and an audio-only call

## Placing an audio-only/video call

You can choose to initiate an audio-only call or a video call.

### Procedure:

1. When the phone is idle, do one of the following:
  - Enter the desired number
  - Tap the line key and enter the desired number



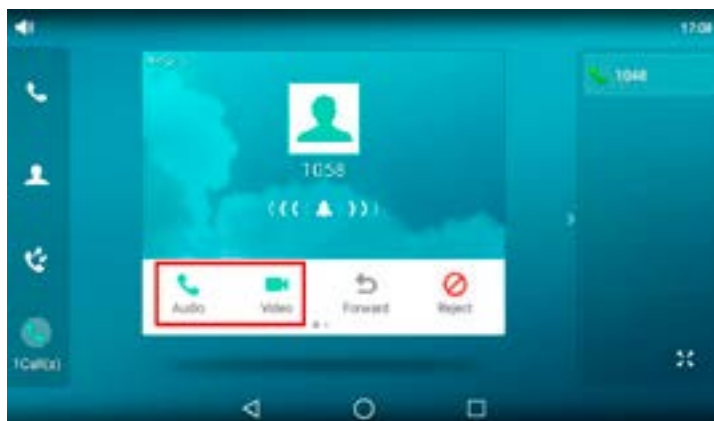
2. Tap **Video Call/Audio Call** to place a video call or audio-only call

## Answering a video call

When an incoming video call arrives, you can choose to answer the call with audio-only or video.

### Procedure:

When an incoming call arrives, it appears as below:



Tap **Audio** or **Video** to establish an audio-only call or video call.

## Switching between a video call and an audio-only call

Your system administrator can give you the option to switch between a video call and an audio-only call during the active call.

**Note:** You cannot switch between a video call and an audio-only call during a three-way conference, or while the call is placed on hold.

### Topics:

- Switching to an audio-only call
- Initiating a video call
- Accepting or ignoring a video call request

### Switching to an audio-only call

During the video call, you can switch to the audio-only call quickly.

### Procedure:

1. During an active video call, tap if required
2. Tap **Audio Only**. The audio-only call is automatically established

### Initiating a video call

During an audio-only call, you can initiate a video call.

### Procedure:

During an audio-only call, swipe the soft key area left and then tap **Add Video**.

By default, the video call is automatically established with the other party that is video-enabled.

If the other party can only establish an audio-only call, the phone prompts, "The other end is not available."

If the other party accepts the video call request, the video call is established; if the other party ignores the request, the screen prompts, "The other end is not available"; if there is no response within 20 seconds, the call is still audio only.

### Related topic:

Switching to an audio-only call

## Accepting or ignoring a video call request

When the other party initiates a video call during an audio-only call, you can choose to accept or ignore the request.

### Procedure:

Tap **Accept** to set up a video call, or tap **Ignore** to return to audio only.

## Switching between the call screen and idle screen

During the call, you can access other applications to confirm some issues. After the operation, you can return to the call.




### Topics:

- Going back to the idle screen during a call
- Returning to the call screen

### Going back to the idle screen during a call

During the call, you can go back to the idle screen to access other applications.

### Procedure:


Tap ,  or  to go back to the idle screen.

### Returning to the call screen

After going back to the idle screen, you can return to the call screen as long as the call has not ended.

### Procedure:

Do one of the following when you are in the idle screen:

- Tap 
- Tap **Back To Talking** on the top of the phone screen
- Tap the floating video window

## Options during a video call

During a video call, you can easily utilize other features to make the call more personalized.

### Topics:

- Stop transmitting video during a call
- Changing the video layout during a call
- Previewing the near-site video

## Stop transmitting video during a call

When you do not want the phone to transmit your video during a video call, you can stop it.

### Procedure:

1. Do one of the following:
  - Unplug the camera
  - Swipe down from the top of the screen in the video call screen and then tap **Video**

Your phone will not transmit video to your contact, and the far site cannot see you. The icon will be displayed on the near-site video.

## Changing the video layout during a call

During video calls, near-site and far-site video images are displayed on the phone screen. You can change the video layout.

The phone supports three video layouts:

- **One large, other small:** One video image is displayed in a large size while other video images along the right side of the screen are smaller
- **Full screen:** One video image is displayed full size while other video images are hidden
- **Same size:** All video images are displayed the same size. This layout is only applicable to SIP-T58A phones

### Topics:

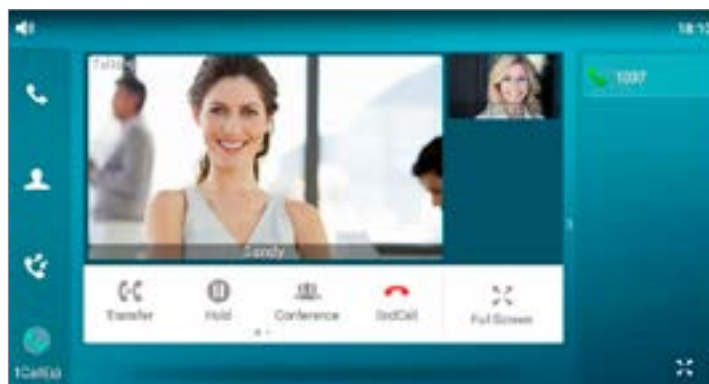
- Swapping video
- Hiding the local video window
- Previewing the near-site video

## Swapping video

During a video call, you can switch the locations of near-site video and far-site video.

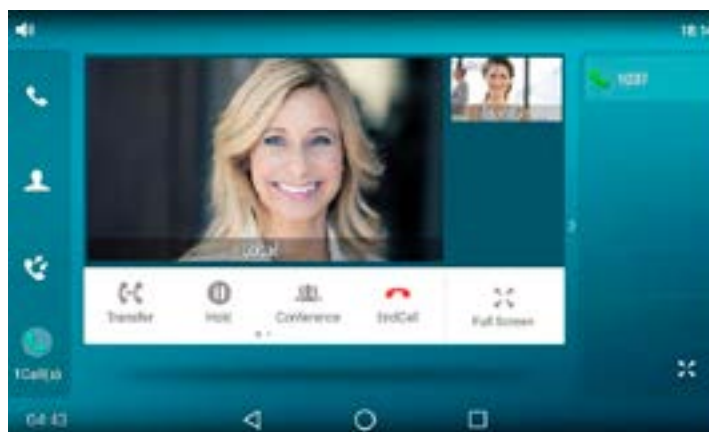
### Procedure:

Tap the near-site (small window) video during a video call.



The near-site video will be displayed in the center of the phone screen, and the far-site video will be displayed on the top right of the phone screen.

The following figure shows what the phone screen looks like after you tap the near-site video:



## Hiding the local video window

You can hide the local video window during a two-way video conversation.

### Procedure:


Tap .


## Previewing the near-site video

If you have connected the camera to the phone, you can preview the video of yourself that will be displayed during video calls. During the preview, you can configure camera settings.



**Procedure:**

- Swipe down from the top of the screen and then tap **Video**
- Swipe left or right to go to the second idle screen and tap  to launch the camera

- On VZP59, press 

**Related topic:**

Camera settings

**Capturing a screenshot**

You can capture a screenshot when the phone is idle or during a call.

The screenshots are saved in \*.png format in the internal SD card with a name consisting of the prefix "Screenshot" and a date and time stamp. You can view the screenshots via the File Manager or Gallery.

**Tip:** You can view the screenshots on either the phone itself or on a computer using an application capable of viewing \*.png files.

**Topics:**

- Capturing a screenshot when the phone is idle
- Capturing a screenshot during a call
- Viewing the latest screenshot

**Capturing a screenshot when the phone is idle**

You can capture a screenshot when the phone is idle for saving a favorite or needed photo.



**Procedure:**

1. Swipe down from the top of the screen
2. Tap **Screenshot**

If the screenshot is successfully saved, the message "Screenshot captured" displays in the notification center. If there is not enough storage space on the internal SD card, you cannot save the screenshot, and the notification center will display the message "Couldn't capture screenshot."

**Capturing a screenshot during a call****Procedure:**

Do one of the following:

- Press the **Message Key**  (  )
- Swipe down from the top of the screen
- Tap **Screenshot**

If the screenshot is successfully saved, the message "Screenshot captured" displays in the notification center.

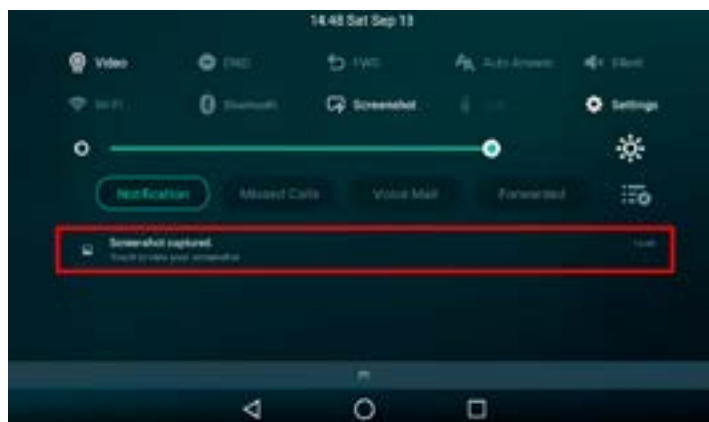
If there is not enough storage space on the internal SD card, you cannot save the screenshot, and the notification center will display the message "Couldn't capture screenshot."

**Viewing the latest screenshot**

If multiple screenshots are successfully saved, you can view the latest screenshot via the notification center.

**Procedure:**

1. Swipe down from the top of the screen
2. Tap the **"Screenshot captured"** notification

**Silencing or rejecting incoming calls**

When you receive an incoming call, you can choose to silence or reject the call instead of answering.

**Topics:**

- Silencing a call
- Rejecting a call manually
- Rejecting anonymous calls
- Rejecting calls with Do Not Disturb (DND)

**Silencing a call**

You can silence a call to stop your phone from ringing. Even if you silence the call, the incoming call notification continues to be displayed on your phone.

**Procedure:**

Select **Silence**.

## Rejecting a call manually

You can reject a call manually; rejected calls may be sent to voice mail. The rejected calls are displayed in the Received Calls list in your History list.

### Procedure:

1. Tap **Ignore**.


## Rejecting anonymous calls

You can reject incoming calls from callers who have hidden their identities. As a result, your phone will not ring and you will not be notified of an attempted call.

### Before you begin:

Check with your system administrator to determine whether an anonymous call rejection on code or off code is required. If a code is required, get it from your system administrator.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Features > Anonymous Call Rejection**
3. Select the desired line
4. Turn on **Anonymous Call Rejection**
5. Optional: Tap the **On Code** or **Off Code** radio box in the Send Anonymous Rejection Code field
6. Enter the anonymous call rejection on code and off code respectively in the On Code and Off Code field beneath the Send Anonymous Rejection Code field
7. Tap 

### Related topic:


Placing an anonymous call

## Ending calls

You can end the current call at any time.

### Procedure:





Do one of the following:

- If you are using the handset, tap **End Call** or hang up the handset
- If you are using the headset, tap **End Call**
- If you are using the speakerphone, press the **Speakerphone** key  or tap **End Call**

## Muting/Unmuting audio

When you are in a call, you can mute the audio so that you can hear the other person, but they cannot hear you.

### Procedure:

1. Press the **Mute** key  (  ) during a call.  
The Mute key LED glows red
2. Press the **Mute** key  (  ) again to unmute the call  
The Mute key LED goes out

## Keep mute



In a meeting room, if incoming calls are answered automatically on your phone, callers may hear your discussion with your colleagues. You can keep the phone in mute to prevent this.

The mute state of your phone persists across calls. The phone stays in the mute state until you unmute the microphone manually or until the phone restarts.

### Before you begin:

Check with your system administrator to determine whether the keep mute feature is configured on your phone.

### Procedure:

1. Press the **Mute** key  (  ) when the phone is idle.  
The Mute key LED glows red, and the mute icon appears on the idle screen



2. Press the **Mute** key  (  ) again to deactivate the mute state

## Holding and resuming calls

You can place an active call on hold and resume the call when you are ready. When you place a call on hold, the held party may hear the music played by their server.

### Topics:

- Holding a call
- Resuming a held call

### Holding a call

You can place an active call on hold on your phone.

#### Procedure:

Press the **Hold** key  or tap **Hold** during a call.

**Note:** When you have multiple calls and the current call is held, you can tap the call directly to swap to the active call.

### Resuming a held call

You can view and resume a held call on the phone.

#### Procedure:

Press the **Hold** key  or tap **Resume**.

If multiple calls are placed on hold, select the desired call first.

**Note:** When you have multiple calls and the current call is active, you can tap the call directly to swap to the held call.

## Redirecting incoming calls

When you are not available to answer calls on your phone, you can forward the calls to another phone.

### Topics:

- Forwarding all incoming calls to a contact
- Forwarding an incoming call manually
- Forwarding incoming calls with a Forward key

### Forwarding all incoming calls to a contact

There are three types of forwarding to a contact:

- **Always Forward:** Forwards all incoming calls immediately
- **Busy Forward:** Forwards incoming calls when you are busy in a call
- **No Answer Forward:** Forwards incoming calls when no one answers the calls


#### Topics:


- Forwarding all incoming calls on all lines
- Forwarding all incoming calls on a specific line
- Deactivating call forward

### Forwarding all incoming calls on all lines

You can forward all incoming calls on the phone.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Call Forward**
3. Select the desired forwarding type and tap the **On** radio box of the corresponding field
4. Enter the contact number to which you want to forward incoming calls in the Forward to field
5. If you select the No Answer Forward option, select the desired ring time to wait before forwarding from the After Ring Time field
6. Optional: Enter the always/busy/no answer forward on code or off code respectively in the On Code or Off Code field
7. Tap 


The call forward icon  on the idle screen indicates that the call forward is activated.

**Tip:** You can also swipe down from the top of the screen to enter the control center, and tap **Forward** to enter the desired Call Forward setting screen according to the current forward type. If you have not configured the call forward type, tapping **Forward** will turn to the Always Forward setting screen.

### Deactivating call forward

You can deactivate call forward when you no longer want to forward your calls.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Call Forward**
3. If forwarding is activated for specific lines, select the desired line
4. Select the desired forwarding type and tap the **Off** radio box
5. Tap 

**Tip:** You can tap  > **All Lines** to activate forwarding for all lines.

### Forwarding an incoming call manually

You can manually forward a call to another contact while your phone rings.

**Procedure:**

1. When the phone is ringing, select **Forward**
2. Enter the number to which you want to forward the incoming call
3. Tap **Forward**

The phone displays a call forward message.


**Forwarding incoming calls with a Forward key**

When the phone receives an incoming call, you can easily tap the **Forward** key to forward the incoming call to a specific contact.

**Before you begin:**

Make sure your system administrator has set the forward mode to the phone.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Dsskey**
3. Select the desired line key
4. Select **Key Event** from the Type field
5. Select **Forward** from the Key Type field
6. Optional: Enter the string that will display on the phone screen in the **Label** field
7. Enter the contact number to which you want to forward the incoming calls in the **Value** field
8. Tap 

**Tip:** By default, you can drag the line key to the **Edit** field to set it.

When the phone is ringing, tap the **Forward** key to quickly forward the call to the specific contact.

**Transferring calls**

During a call, you can transfer the call to another contact.

You can use one of three ways:

- **Blind transfer:** Transfer a call directly to the other contact without consulting
- **Attended transfer (consultative transfer):** Transfer a call with prior consulting

**Topics:**

- Performing a blind transfer
- Performing transfer with a transfer key

**Performing a blind transfer**

You can transfer a call to another contact immediately without consulting with her/him first.



**Topics:**

- Performing a blind transfer normally
- Performing a blind transfer conveniently

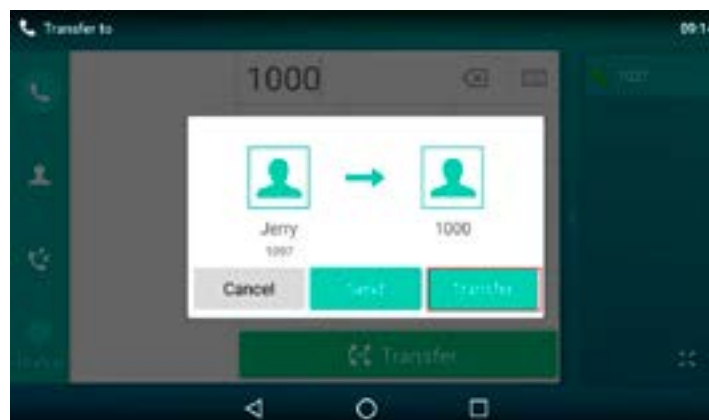
**Performing a blind transfer normally**



You can enter the number, or select a contact from the directory or history to perform a blind transfer.

**Procedure:**

1. Press the **Transfer** key  or tap the **Transfer** soft key during a call
2. Enter the number to which you want to transfer the call, and then press the **Transfer** key  or tap **Transfer**

The phone will display a dialog box as seen below:



3. Tap **Transfer** to complete the transfer. (The call will automatically dial out in about five seconds if you do not tap **Transfer**)
  - Tap , and then select the desired contact to complete the transfer
  - Tap , and then select the desired list. Tap the desired entry to complete the transfer

**Performing a blind transfer conveniently**

You can perform a blind transfer conveniently by dragging the far-site window to a target speed dial or Busy Lamp Field (BLF) key, or to another one.

**Procedure:**

Do one of the following:

- When there is an active call for the account that is related with the Speed Dial or BLF key, drag the far-site window to that Speed Dial or BLF key



Then the call is connected to the number specified in the Value field of the Speed Dial or BLF key.

- When there is an active call and one or more calls on hold, drag the active far-site window to another held one and then tap **Transfer** from the screen



The active call is connected to the number of the held party.

**Related topics:**

- Placing a call with a Speed Dial key

**Performing transfer with a Transfer key**

By default, you can transfer a call to a specific contact directly using a Transfer key during a call.

Your system administrator can also set your phone to perform an attended transfer when using a Transfer key.

**Topics:**

- Setting a Transfer key
- Performing a blind transfer using a Transfer key

**Setting a Transfer key**

You can set a line key as a Transfer key, and specify a contact to whom you want to transfer calls for this key.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Dsskey**, and then select the desired line key
3. Select **Key Event** from the Type field
4. Select **Transfer** from the Key Type field
5. Optional: Enter the string that will display on the touch screen in the Label field
6. Enter the contact number to which you want to transfer the call to in the Value field
7. Tap ✓

**Tip:** By default, you can drag the line key to the Edit field to set it.

**Performing a blind transfer using a Transfer key**

After you have set a Transfer key with a specific contact, you can perform a blind transfer by using it.

**Before you begin:**

Confirm with your system administrator that the Transfer mode is set to perform a blind transfer.

**Procedure:**

Tap the **Transfer** key during a call.

The call is transferred to the specific contact directly.

**Related topic:**

Setting a Transfer key

## Conference calls

The phone supports local and network conference calls.

During a conference call, follow these tips:

- Use the handset or a headset if you're in an open environment
- Mute your microphone when you are not speaking, especially in noisy environments
- Avoid tapping or rustling papers near the microphone
- Speak in your normal voice without shouting

### Topics:

- Local conference
- Network conference

## Local conference

Your phone supports up to five parties (including yourself) in a conference call.

You can create mixed conference calls with up to five audio-only and three video participants.

The following figure shows what the phone screen looks like in a mixed conference call with three-way video calls and two-way audio-only calls:



### Topics:

- Setting up a local conference call
- Merging two calls into a conference
- Creating a hybrid conference
- Holding or resuming a conference call
- Muting or unmuting a conference call
- Splitting a conference call
- Managing conference participants
- Ending a conference call

## Setting up a local conference call

You can set up a local conference call with up to four contacts.

### Procedure:

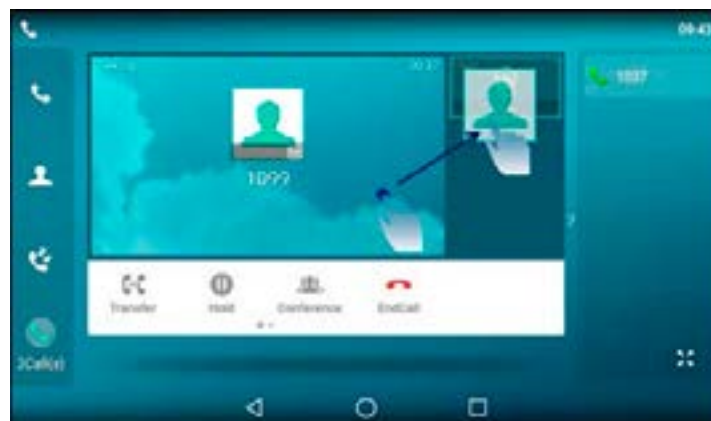
1. Place a call to the first party
2. When the first party answers the call, select **Conference** to place a new call. The active call is placed on hold
3. Dial the second party's number
4. When the second party answers the call, select **Conference** again to invite two the parties to join the conference

## Merging two calls into a conference

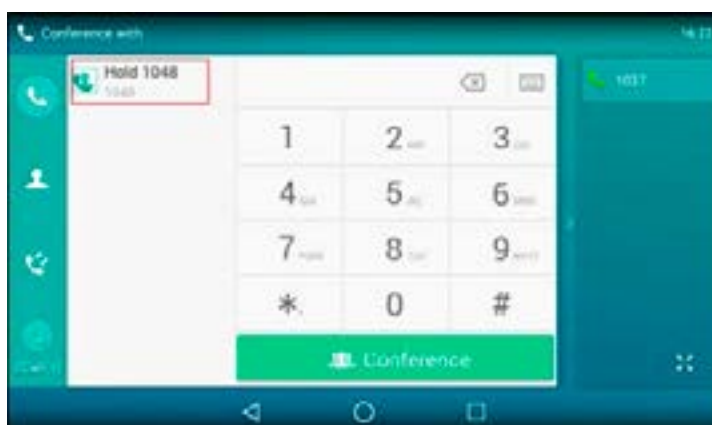
You can invite a held call into a conference call with the active call.

### Procedure:

1. Place two calls on the phone
2. Do one of the following:
  - Drag one far-site window to another far-site window and then tap **Conference** from the pop-up box



- Tap the desired call for a conference and ensure that the call is active. Tap **Conference**, and then tap the call on hold call to join the calls in the conference



### Creating a hybrid conference

You can merge the calls on your phone and a connected mobile phone into a hybrid conference.

There are many ways to create a hybrid conference; the following shows one example.

#### Before you begin:

Make sure you have connected a mobile phone to your phone.

#### Procedure:

1. Place a mobile call over Bluetooth on the mobile phone
2. Place a call on the phone
3. Tap **Conference**
4. Tap the hold call  
The calls are merged into a conference call.



#### Related topic:

Pairing and connecting a Bluetooth-enabled mobile phone

### Holding or resuming a conference call

When you place a conference call on hold, other participants cannot hear each other until you resume the held conference call.



#### Procedure:

1. Press the **Hold** key  or tap **Hold** to place the conference on hold
2. Press the **Hold** key  again or tap **Resume** to resume the held conference call

### Muting or unmuting a conference call

When you mute the local microphone during a conference call, other participants can hear each other but not you.

#### Procedure:

1. Press the **Mute** key  to mute the conference
2. Press the **Mute** key  again to unmute the conference

### Splitting a conference call

You can split the conference call into individual calls. After the split, the conference call ends, and other parties are held.

#### Procedure:

Select **Split**.

### Managing conference participants

You can manage the conference participants to make the conference more flexible.

#### Procedure:

Long-tap the desired party. You can then do the following:

- Select **Far Mute** to mute the party. The muted party can hear everyone but no one can hear the muted party
- Select **Remove** to remove the party from the conference call

### Ending a conference call

When you end the conference call, the other parties are dropped from the call.

However, the system administrator can set up your phone so that the other two parties remain connected when you end the conference call.

#### Procedure:

Select **End Call**.

### N-way conferencing

The VZP59 allows you to add up to five participants to a conference call.

#### Topic:

Setting up an N-way conference

### Setting up an N-way conference

You can set up a network conference with multiple parties.

#### Procedure:

1. Place a call to the first party
2. Tap **Conference** to place a new call. The active call is placed on hold
3. Enter the number of the second party, and then tap **Conference**
4. When the second party answers the call, tap **Conference** to add the second party to the conference

5. Tap **Conference** to place a new call. The conference call is placed on hold
6. Enter the number of the new party, and then tap **Conference**
7. When the new party answers the call, tap **Conference** to add the new party to the conference
8. Repeat steps 5 to 7 until you add all parties

The conference is set up after the intended parties answer the call.

**Note:** The procedures for setting up a network conference call on specific servers may be different from the introduction above. Contact your system administrator for more information.

## Call recording

You can record up to 12 hours of audio in one file. By default, the recorded files are saved in the internal SD card.

But if there is a USB flash drive connected to the rear USB port of your phone, the recorded files will be saved in the storage device according to this priority: USB flash drive > internal SD card.

### Topics:

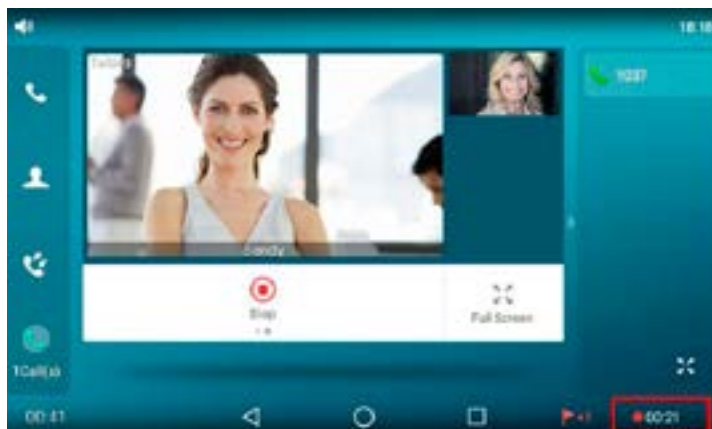
- Recording a call
- Recording a conference
- Setting a mark when recording a call
- Stopping a recording
- Checking storage space

## Recording a call

You can record the important parts during an active call.

### Procedure:

During a call, swipe the soft key area left and then tap **Record**. The phone screen displays a recording icon and recording duration.



## Recording a conference

You can record conference calls in the same way as other calls. All conference participants will be recorded.

### Note:

- If one of the participants holds the conference call, only that participant is recorded. When a conference call is placed on hold, recording of the conference is paused. You can place or answer other calls while the conference is on hold; these calls will be recorded in the same file. When the conference call is resumed, recording of the conference resumes
- If one of the participants mutes the conference call, only that participant is not recorded



### Related topics:

Recording a call

## Setting a mark when recording a call

You can set a mark when recording a call to mark a special moment. There will be a red flag on this moment when playing the recorded file so that you can drag to it quickly.

### Procedure:

Tap  **Mark**. The icon changes to . The number will increase if you set more marks.

## Stopping a recording

You can stop recording a call before the call ends. The recording also stops when the active call ends. The recording will be saved as an \*.aac file in the internal SD card or the USB flash drive automatically.

### Procedure:

1. Do one of the following:
  - Swipe the soft key area left and then tap **Stop** during a call. The recording icon and recording duration disappears. The screen displays a message that the call has been recorded successfully
  - Tap **End Call**. The recording icon and recording duration disappears, and the phone returns to the idle screen. The screen displays a message that the call has been recorded successfully

## Checking storage space

You can check the total space or available space on the phone or connected USB flash drive.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Status > Storage**



## Advanced call features

You can perform some server-dependent tasks on the phone. Contact your system administrator to find out if your phone supports these advanced call features.

### Topics:

- Call pickup
- Call park and call retrieve
- Busy Lamp Field (BLF)
- BLF list
- Shared line
- Intercom
- Video/Voice mail

## Call pickup

You can use call pickup to answer someone else's incoming call on your phone.

The phone supports the following two call pickup features:

- **Directed call pickup:** allows you to pick up incoming calls to another phone
- **Group call pickup:** allows you to pick up incoming calls to any phone within a predefined group

Check with your system administrator to find out if this feature is available on your phone.

### Topics:

- Picking up a call directly
- Picking up a group call directly
- Picking up a call with a Directed Pickup key
- Picking up a call with a Group Pickup key


## Picking up a call directly

You can answer a call that rings on another phone.

### Before you begin:

Make sure your system administrator has enabled directed call pickup and set the directed call pickup code.

### Procedure:

1. Pick up the handset, press the **Speakerphone** key  or tap the line key. The DPickup soft key appears on the phone screen
2. Select the ringing line appearance in the main screen
3. Enter the phone number which is receiving an incoming call
4. Select **DPickup** again. The call is answered on your phone

### Related topics:

- Picking up a call with a Directed Pickup key
- Picking up a remote call by BLF key
- Picking up a remote call by BLF List key

## Picking up a group call directly


When any phone within a predefined group receives an incoming call, you can pick up that call on your phone.

If there are multiple incoming calls on the group at the same time, you can only pick up the first incoming call.

### Before you begin:

Make sure your system administrator has enabled group call pickup and set the group call pickup code.

### Procedure:

1. Pick up the handset, press the **Speakerphone** key  or tap the line key. The GPickup soft key appears on the phone screen
2. Select **GPickup** on your phone when any phone in the group receives an incoming call. The call is answered on your phone

**Tip:** When the phone is idle, you can use a Group Pickup key to pick up a group call directly.

### Related topic:

Picking up a call with a Group Pickup key


## Picking up a call with a Directed Pickup key

You can easily use a Directed Pickup key to pick up a call to a specific contact's phone.

### Before you begin:

Ask your system administrator for the directed call pickup code.


### Procedure:

1. Tap + or **Unfold Line Keys**
2. Select the desired line key
3. Select **Key Event** from the Type field
4. Select **DPickup** from the Key Type field
5. Select the desired line from the Account ID field
6. Optional: Enter the string that will appear on the touch screen in the Label field
7. Enter the directed call pickup code followed by the specific extension in the Value field
8. Tap 

## Picking up a call with a Group Pickup key

You can easily select a Group Pickup key to pick up a group call.

### Procedure:

1. Tap **+** or **Unfold Line Keys**
2. Select the desired line key
3. Select **Key Event** from the Type field
4. Select **Group Pickup** from the Key Type field
5. Select the desired line from the Account ID field
6. Optional: Enter the string that will appear on the touch screen in the Label field
7. Optional: Enter a contact number you want to pick up a call from in the Value field
8. Tap 

**Tip:** By default, you can drag the line key to the Edit field to set it.

When any phone within a predefined group of phones receives an incoming call, you can tap the **Group Pickup** key, and the call will be answered on your phone.

## Call Park and Call Retrieve

You can park a call, and then retrieve the call either from your phone or another phone. When a call is parked, it's placed on hold, and you can continue the call after retrieving it.

### Parking or retrieving a call in the Transfer mode

You can park the call to the shared parking lot through a blind transfer.

For some servers, the system will return a specific retrieve park number (park retrieve code) after parking successfully.

#### Topics:

- Parking a call in the Transfer mode
- Retrieving a parked call in the Transfer mode

### Parking a call in the Transfer mode

You can park a call in the Transfer mode directly. When you park a call to the shared parking lot, the call is held on your phone.

#### Before you begin:

Make sure system administrator has set call park in the Transfer mode.

#### Procedure:

During a call, swipe the soft key area left and then tap **Park**. The call will be directly transferred to the shared parking lot.

**Tip:** You can use a Call Park key to park a call to a specific shared parking lot directly.

#### Related topic:

Parking or retrieving a call with a Park or Retrieve key


### Retrieving a parked call in the Transfer mode

You can retrieve a parked call in the Transfer mode from any phone in the same network.

#### Before you begin:

Make sure your system administrator has set call park in the Transfer mode and that there is a call parked on the shared parking lot.

#### Procedure:

1. Pick up the handset, press the **Speakerphone** key  or tap the line key
2. Tap **Retrieve Park** on the predialing screen  
The phone will retrieve the parked call from the shared parking lot.

**Tip:** When the phone is idle, you can use a Retrieve key to retrieve a parked call directly.

#### Related topic:

Parking or retrieving a call with a Park or Retrieve key

### Parking or retrieving a call with a Park or Retrieve key





You can easily use a Park key to park a call to a specific extension or shared parking lot (if the Transfer mode is set), and quickly retrieve this parked call using a Retrieve key.

#### Topics:

- State indicator of the Park/Retrieve key
- Parking a call using a Park key
- Retrieving a parked call using a Retrieve key

### State indicator of the Park/Retrieve key

You can get the call park/retrieve status by viewing the icon indicator of the Park/Retrieve key.

Icons	Description	Icons	Description
	Park successful/ idle state		Park failed
	Ringing state		Retrieve parked call

### Parking a call using a Park key

You can set a line key as a Park key, and specify an extension or a shared parking lot to which you want to park a call for this key. By using the Park key, you can park a call quickly.

#### Before you begin:

Check with your system administrator to determine whether Transfer mode is set on your phone, and if an account ID is necessary for this key.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Dsskey**, and then select the desired line key
3. Select **Key Event** from the Type field
4. Select **Call Park** from Key Type field
5. Optional: Select the desired line from the Account ID field
6. Optional: Enter the string that will appear on the touch screen in the Label field
7. Enter the park extension number or the shared parking lot you want to park the call to in the Value field
8. Tap ✓

**Tip:** By default, you can drag the line key to the Edit field to set it.

During a call, you can tap the **Call Park** key, and the call will be parked to the desired extension or the shared parking lot directly.

### Retrieving a parked call using a Retrieve key

You can set a line key as a Retrieve key, and specify a parked extension or retrieve lot from which you want to retrieve a parked call for this key. By using the Retrieve key, you can retrieve a parked call quickly.

#### Before you begin:

Check with your system administrator to determine whether Transfer mode is set on your phone, and if an account ID is necessary for this key.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Features > Dsskey**
3. Select the desired line key
4. Select **Retrieve** from the Type field
5. Optional: Select the desired line from the Account ID field
6. Optional: Enter the string that will appear on the touch screen in the Label field
7. Enter the parked extension or the retrieve lot in the Value field

8. Tap ✓

**Tip:** By default, you can drag the line key to the Edit field to set it.

When there is a call parked on the extension or the shared parking lot, you can tap the **Retrieve** key on the idle screen, and the call will be retrieved from the parked extension or shared parking lot directly.

### Busy Lamp Field (BLF)








You can monitor a specific remote line using a BLF key for status changes on the phone.

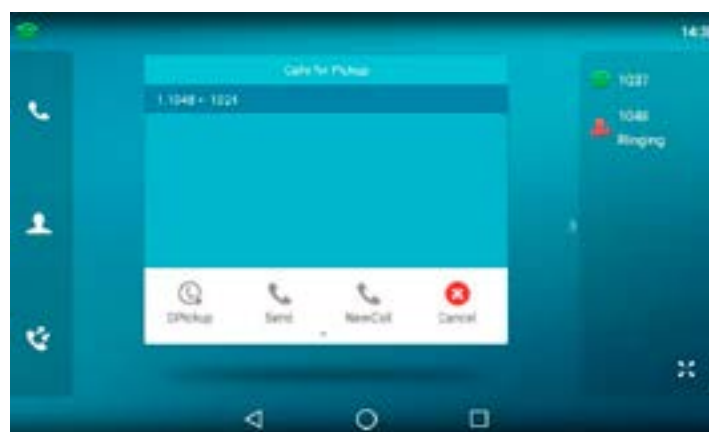
#### Topics:

- Picking up a remote call by BLF key
- Transferring a call by BLF key
- Parking or retrieving a call by BLF key
- Visual alert for monitored lines
- State indicator of remote line by BLF key

### State indicator of remote line by BLF key

You can get the monitored line's status by viewing the icon indicator of the BLF key.

Icons	Description	Icons	Description
	The monitored line is idle.	 (flashing)	The monitored line is ringing.
 (flashing)	The monitored line is dialing.		The monitored line is busy or in a call.
	The monitored line places a call on hold.		A call is parked to the monitored line.
	The monitored line fails to register or does not exist.		



## Visual alert for BLF pickup

The visual alert for BLF pickup feature allows your phone to display the caller number when the specified monitored line receives an incoming call.

Check with your system administrator to find out if this feature is available on your phone.

You can pick up the call to the monitored line, place a call to the monitored line, place a new call or go back to the idle screen.

## Picking up a remote call by BLF key

When the monitored users are not at their desks and someone rings their lines, you can pick up the desired call simply by tapping the flashing BLF key.

If your system administrator set the directed call pickup code in advance, you can use the BLF key to pick up the call directly. If this code isn't set already or if you want to set a pickup code for a specific BLF line, you can set a pickup code for the BLF key manually.

### Before you begin:

Make sure you have edited the BLF key's Extension field with the directed call pickup code from your system administrator.

### Procedure:

When the monitored line receives an incoming call, you can tap the BLF key to pick up the call for the monitored line directly.

## Transferring a call by BLF key

When there is already an active call on your phone, you can transfer the active call to the monitored line by tapping the BLF key.

The phone transfers the active call differently depending on the Transfer mode via Dsskey feature configured by your system administrator.

### Topics:

- Performing a blind transfer
- Performing a semi-attended/attended transfer

## Performing a blind transfer

During a call, you can transfer the call to the monitored contact in the blind-transfer way.

### Procedure:

During a call, tap the **BLF** key of the monitored line to which you want to transfer this call.

## Parking or retrieving a call by BLF key

You can use the BLF key to park a call or retrieve a parked call directly.

**Note:** Check with your system administrator to find out if this feature is available on your phone.

### Topics:

- Parking a call to a monitored line
- Retrieving a parked call

## Parking a call to a monitored line

During the call, you can use the BLF key to park the current call to a monitored line directly.

### Before you begin:

Make sure your system administrator has set the call park feature in advance.

### Procedure:

1. During a call, select **Park**
2. Tap the desired **BLF** key to park the call to the monitored line

## Retrieving a parked call

You can use the BLF key to retrieve a call that is parked to the monitored line.

### Procedure:

1. Select **Retrieve Park** on the dialing screen
2. Tap the desired **BLF** key to retrieve a call that is parked to the monitored line

## BLF list

The BLF list feature enables you to monitor a list of users defined by your system administrator, and the respective icons will either flash or glow, depending on the status of monitored lines.







Check with your system administrator to find out if this feature is available on your phone.

### Topics:

- State indicator of remote line by BLF List key
- Visual alert for monitored lines
- Picking up a remote call by BLF List key
- Transferring a call by BLF List key
- Retrieving a call by a BLF List key
- Barging in an active call by BLF List key

## State indicator of remote line by BLF List key

You can get the monitored line's status by viewing the icon indicator of the BLF List key.

Icons	Description	Icons	Description
	The monitored line is idle.	 (flashing)	The monitored line is ringing.
 (flashing)	The monitored line is dialing.		The monitored line is busy or in a call.
	The monitored line places a call on hold.		A call is parked to the monitored line.

## Visual alert for monitored lines

The visual alert for monitored lines feature allows your phone to display the caller number when the specified monitored line receives an incoming call.

Check with your system administrator to find out if this feature is available on your phone.

You can pick up the call to the monitored line, place a call to the monitored line, place a new call or go back to the idle screen.

## Picking up a remote call by BLF List key

When the monitored user is not at his/her desk and someone rings his/her line, you can pick up the call simply by tapping the flashing **BLF List** key.

### Before you begin:

Check with your system administrator to find out if this feature is available on your phone.

### Procedure:

Tap the **BLF List** key to pick up the call for the monitored line directly.

## Transferring a call by BLF List key

When there is already an active call on the IP phones, you can transfer the active call to the monitored user by tapping the **BLF List** key.

The phone transfers (blind transfer or attended transfer) the active call differently depending on the Transfer mode via Dsskey feature configured by your system administrator.

### Topics:

- Performing a blind transfer
- Performing a semi-attended/attended transfer

## Performing a blind transfer

During a call, you can use the BLF List key to perform a blind transfer to the monitored line.

### Before you begin:

Check with your system administrator to make sure that the Transfer mode via Dsskey is set to blind transfer.

### Procedure:

During a call, tap the **BLF List** key of the monitored line to which you want to transfer this call.

## Performing a semi-attended/attended transfer

During a call, you can use the BLF List key to perform a semi-attended/attended transfer to the monitored line.

### Procedure:

1. During a call, tap the **BLF List** key of the monitored line to which you want to transfer this call. The phone will dial out the number of the monitored line
2. Tap the **BLF List** key of the monitored user again or tap **Transfer** to complete the transfer when the monitored user receives ringback or after the monitored user answers the call

## Retrieving a call by a BLF List key

You can use the BLF List key to retrieve a call that is parked to the monitored line.

### Before you begin:

Check with your system administrator to find out if this feature is available on your phone.

### Procedure:

Tap the desired **BLF List** key to retrieve a call that is parked to the monitored line.

## Barging in on an active call by BLF List key

You can use the BLF List key to barge in on a conversation and set up a conference call.

### Before you begin:

Check with your system administrator to find out if this feature is available on your phone.

### Procedure:

Tap the **BLF List** key. The phone dials out the barge-in code followed by the monitored line, and then you can join the call. Each of the three parties can hear the other two parties.

## Shared line

The One Talk VZP59 phone supports using Shared Call Appearance (SCA) to share a line, so that it can be registered on more than one phone at the same time.

Your system administrator can set your phone to use the shared line.

**Topics:**

- State indicator of shared line
- Placing calls on a shared line
- Answering calls on a shared line

**State indicator of a shared line**

You can get the shared line's status by viewing the icon indicator of the shared line key.

The following table shows the icon indicators associated with the shared line, and the corresponding descriptions:

Icons	Description	Icons	Description
	The shared line is idle.		The shared line is seized.
	The shared line receives an incoming call.		The shared line is dialing.
	The shared line is busy or is in a call.		The call on the shared line is placed on public hold.
	The call on the shared line is barged in by the other shared line user.		The call on the shared line is placed on private hold.
	In a multiparty call, place the call on hold locally.		

**Placing calls on a shared line**

You can place one or multiple calls on a shared line.

The phone places a call on the first shared line key automatically. You can select the desired shared line key first and place a call using this key.

**Related topic:**

Placing calls

**Answering calls on a shared line**

You can answer one or more calls on the shared line.

When an incoming call arrives on the shared line, all the registered phones will ring simultaneously, and the call can be answered on any one of the phones. Incoming calls will be distributed evenly among the available shared line keys.

**Note:** If the number of incoming calls is greater than the configured line keys, the line keys will be used by sequence circulation. Contact your system administrator for more information.

**Related topic:**

Answering calls

**Intercom**

Intercom is a useful feature in an office environment to quickly connect with the operator or a secretary.

Intercom enables you to place an intercom call that is answered automatically on the contact's phone, as long as the contact is not in an active call.

**Note:** Intercom is not available on all servers. Contact your system administrator for more information.

**Topics:**

- State indicator of the Intercom key
- Placing an intercom call
- Picking up an incoming call from a target extension
- Answering an intercom call

**State indicator of the Intercom key**

You can get the intercom status by viewing the icon indicator of the Intercom key.

Icons	Description	Icons	Description
	Target extension is available.		Target extension is ringing.
	Target extension is dialing.		Target extension is busy or is in a call.
	Target extension fails to register.		


**Placing an intercom call**

You can place an intercom call to quickly relay a message to a contact.

The target phone plays a warning tone and automatically answers the call in speakerphone (hands-free) mode by default. When the target phone has an active call, the intercom call is answered automatically after the active call ends.

**Procedure:**

1. Tap **Features**
2. Tap **Intercom**
3. Select the desired line key
4. Select **Intercom** from the Type field
5. Select the desired line from the Account ID field
6. Optional: Enter the string that will display on the touch screen in the Label field

7. Enter the phone number or the extension you want to monitor in the Value field
8. Tap 
9. Tap the **Intercom** key to place an intercom call

**Tip:** By default, you can drag the line key to the Edit field to set it.

### Picking up an incoming call from a target extension

You can pick up the target extension's incoming call by pressing the **Intercom** key.

Before picking up an incoming call, make sure that the directed call pickup code has been configured either for an Intercom key or for the call pickup feature in advance.


Check with your system administrator to find out if this feature is available on your phone.


**Note:** If the directed call pickup code is not set, the phone will place a call to the target extension instead of picking up an incoming call on the target extension when you tap the Intercom key.

#### Before you begin:

Get the directed call pickup code from your system administrator.

#### Procedure:

1. Drag the Intercom key to the Edit field
2. Enter the directed call pickup code in the Extension field
3. Tap 

When the target extension receives an incoming call, the Intercom key icon of the target extension will change to .

Tap the **Intercom** key to pick up the incoming call directly.

### Answering an intercom call

By default, when there is an incoming intercom call, the phone plays a warning tone and automatically answers the incoming call.

During the intercom call, you can switch among the speakerphone (hands-free), handset and headset modes. If your phone is set to answer intercom calls with your microphone muted, you need to press the **Mute** key to unmute your microphone before responding to the call.

You can configure the following behaviors when receiving an intercom call:

#### Intercom allow

The intercom allow feature allows the phone to automatically answer an incoming intercom call. If you disable this feature, the phone will reject incoming intercom calls and send a busy message to the caller.

**Note:** your system administrator can set a period of delay time before the phone automatically answers intercom calls.

#### Intercom mute

The intercom mute feature allows the phone to mute the microphone when incoming intercom calls are answered automatically.

#### Intercom tone


The intercom tone feature allows the phone to play a warning tone before answering an intercom call automatically.

#### Intercom barge

Intercom barge allows the phone to automatically answer an incoming intercom call while an active call is in progress. The active call will be placed on hold. If you disable this feature, the phone will handle an incoming intercom call like a normal incoming call while there is already an active call on the phone.

**Note:** To enable the phone to receive a new incoming call when it already has an active call, make sure that the call waiting feature is enabled on the phone in advance.

#### Procedure:

1. Tap **+** or **Unfold Line Keys**
2. Select the desired key
3. Make the desired changes
4. Tap 

#### Related topics:

- Switching among the handset, speakerphone and headset modes
- Muting/Unmuting audio
- Answering a call when in a call

### Voice mail

The voice mail feature allows you to leave voice/video mails for someone or listen to your messages on your phone. This feature is set up on the server side and not all servers support this feature.

#### Topics:

- Setting the voice mail code
- Leaving voice mails
- Listening to voice mails



## Setting the voice mail code

If you want to connect your phone to the message center, you need to set the voice mail code on your phone.

### Before you begin:

Get the voice mail code from your system administrator.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch Message
3. Tap **Set Voice Mail**
4. Enter the voice mail code (for example, \*4) in the desired account field
5. Tap 

## Leaving voice mails

### Procedure:


1. Follow the voice prompts to leave a voice mail
2. Hang up to complete the voice mail



## Listening to voice mails

### Before you begin:

You need to set the voice mail code in advance.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch Message
3. Tap **View Voice Mail**  
The phone screen displays the number of new and old voice mails. You can tap the account to listen to voice mails.

**Tip:** When the phone prompts that a new voice mail has been received, you can press the **Message** key  (  ) or tap

**Connect** to dial out the voice mail access code directly.

## Directory

The phone provides several types of phone directories, which can be customized by your system administrator.

### Topics:

- Local directory
- Blacklist
- Remote phone book

## Local directory

You can store up to 1,000 contacts and 48 groups in your local directory. You can search, add, edit and delete a contact.

### Topics:

- Managing local directory groups
- Managing local directory contacts
- Moving a local directory contact to the blacklist
- Moving a local directory contact to the shared directory
- Searching for contacts

## Managing local directory groups

You can manage local directory groups when the phone is idle.



### Topics:

- Adding contact groups
- Editing contact groups
- Deleting contact groups

## Adding contact groups

To organize your contacts and make them easier to find, you can add additional groups in the local directory.




### Procedure:

1. Tap  > **Setting** > **New Group**
2. Enter the desired group name
3. Tap 

## Editing contact groups

You can edit or add to a group's information.



### Procedure:

1. Tap  > **Setting**
2. Tap  after the desired group
3. Edit the group name
4. Tap 

## Deleting contact groups

When you delete a contact group, the contacts in the group will not be deleted. You can view the contacts in the All Contacts list.

### Procedure:

1. Tap  > **Setting**
2. Tap  before the desired group name to delete the group
3. Select **OK**

## Managing local directory contacts

You can manage local directory contacts when the phone is idle.






**Topics:**

- Adding contacts
- Viewing contacts
- Editing contacts
- Deleting a contact
- Deleting all contacts

**Adding contacts**

When you add a contact to your local directory, you can choose how much information you want to enter for your contact. You are required to enter at least a contact name for each new contact.


**Procedure:**

1. Tap 
2. If you want to add a contact to the specified contact group, tap the contact group first
3. Tap 
4. Enter your contact's information
5. Tap the desired account from the Account field
6. Tap the desired photo from the Photo field
7. Tap 




**Viewing contacts**

You can view contacts from a local directory on your phone.

**Procedure:**

1. Tap 
2. If you want to view a contact in the specified contact group, tap the contact group first  
The contact names are displayed in alphabetical order.



**Editing contacts****Procedure:**

1. Tap 
2. If you want to edit a contact from a specific contact group, tap the contact group first
3. Tap 
4. Edit the contact information
5. Tap 

**Deleting a contact**

You can delete any contact from the local directory.



**Procedure:**

1. Tap 
2. If you want to delete a contact from the specified contact group, tap the contact group first
3. Tap 
4. Tap **Delete**. The phone prompts you whether to delete the contact
5. Tap **OK**

**Deleting all contacts**

You can delete all contacts from the local directory.



**Procedure:**

1. Tap  > **Setting**
2. Tap **Select All**
3. Tap  to delete all contacts
4. Select **OK**

**Moving a local directory contact to the blacklist**

You can move a contact in the local directory to the blacklist. Incoming calls from this contact will be rejected automatically.

**Procedure:**

1. Tap 
2. If you want to select a contact from a specific contact group, tap the contact group first
3. Tap 
4. Tap **Blacklist** to move this contact to the blacklist
5. Tap **OK**




**Moving a local directory contact to the shared directory**

You can move a contact in the local directory to the shared directory, so that you can share the contacts with other secondary handsets.

**Before you begin:**

Make sure the shared directory is available on your phone.


**Procedure:**

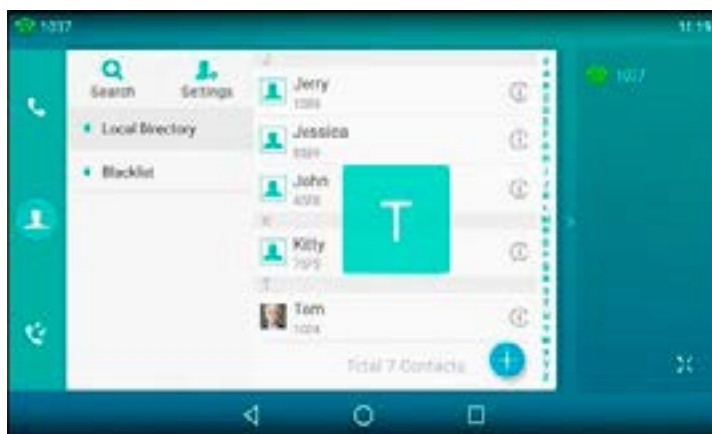
1. Tap 
2. If you want to select a contact from a specific contact group, tap the contact group first
3. Tap **Setting**
4. Select a contact
5. Tap  > **New Entry**
6. Tap 

## Searching for contacts

In the local directory, you can enter search criteria to find your desired contact quickly.

### Procedure:

1. Tap 
2. Do one of the following:
  - Tap **Search**. Enter your search criteria in the search field
  - Tap the desired letter (e.g., T) along the right side to jump to contacts whose names start with T or t



## Blacklist

Incoming calls from the blacklist are rejected automatically. You can store up to 30 contacts in the blacklist to block unwanted callers.




### Topics:

- Adding a blacklist contact
- Viewing blacklist contacts
- Editing a blacklist contact
- Deleting blacklist contacts
- Moving a blacklist contact to the local directory

## Adding a blacklist contact

You can add a blacklist contact to prevent their call from ringing through.

### Procedure:

1. Navigate to  > **Blacklist**
2. Tap 
3. Enter the blacklist contact's information
4. Tap 

## Viewing blacklist contacts

You can view contacts from the blacklist on your phone.




### Procedure:

1. Navigate to  > **Blacklist**

## Editing a blacklist contact

You can update your blacklist contacts' information.

### Procedure:

1. Tap  > **Blacklist**
2. Tap  after the desired contact
3. Edit the blacklist contact information
4. Tap 

## Deleting blacklist contacts

You can delete one or all blacklist contacts. If a contact is removed from the blacklist, you can answer the call from the contact normally.


### Topics:

- Deleting a blacklist contact
- Deleting all blacklist contacts

## Deleting a blacklist contact

If you want to answer a call from a specific contact, you need to remove it from the blacklist.



### Procedure:

1. Tap  > **Blacklist**
2. Tap the desired contact
3. Tap **Delete** to delete the contact
4. Select **OK**

## Deleting all blacklist contacts

You can delete all contacts from blacklist if you choose to answer calls from them.




### Procedure:

1. Tap  > **Blacklist**
2. Tap **Setting > Select All**
3. Tap  to delete all contacts
4. Tap **OK**

## Moving a blacklisted contact to a local directory

You can move a blacklisted contact to a local directory. Incoming calls from this contact will not be rejected automatically.

### Procedure:

1. Tap  > **Blacklist**
2. Tap  after the desired contact
3. Select **Local Directory** from the Group field
4. Tap 

## Remote phone book

If the remote phone book feature has been enabled by your system administrator, you can access your corporate directory directly from your phone.


### Topics:

- Searching for remote phone book contacts
- Viewing remote phone book contacts
- Saving a remote phone book contact to the local directory
- Saving a remote phone book contact to the blacklist

## Searching for remote phone book contacts

In the remote phone book, you can enter search criteria to find your desired contact quickly.

### Procedure:

1. Tap  > **Remote Phone Book**
2. Do one of the following:
  - Tap **Search**. Enter your search criteria in the search field
  - Tap the desired letter (e.g., T) along the right side to jump to contacts whose names start with T or t

## Viewing remote phone book contacts

You can view the contact list of the remote phone book on your phone.


### Procedure:



1. Tap  > **Remote Phone Book**

## Saving a remote phone book contact to the local directory

You can save any remote phone book contact to the local directory, to conveniently call this contact when you cannot access the remote phone book.

### Procedure:




1. Tap  > **Remote Phone Book**
2. Tap the desired remote phone book

3. Tap  after the desired contact
4. Tap **Add**
5. Select **Local Directory** from the Group field
6. Tap 

## Saving a remote phone book contact to the blacklist

You can save any remote phone book contact to the blacklist on the phone, to prevent this contact from calling you.

### Procedure:

1. Tap  > **Remote Phone Book**
2. Tap the desired remote phone book
3. Tap  after the desired contact
4. Tap **Add**
5. Select **Blacklist** from the Group field
6. Tap 

## Call history





The call history list includes missed calls, placed calls, received calls and forwarded calls, and each list holds 100 entries.

### Topics:

- Call history icons
- Viewing history records
- Saving a history record to the local directory
- Saving a history record to the blacklist
- Adding a history record to the shared directory
- Deleting history records

## Call history icons



Each icon in the call history indicates the corresponding call history status.

Icons	Description	Icons	Description
	Received call		Missed call
	Placed call		Forwarded call

## Viewing history records

The history record saves call information, such as the caller's name and number, local line and call duration.




### Procedure:

1. Tap  or navigate to **Menu > History**
2. Select the desired list
3. Tap  after the desired entry

## Saving a history record to the local directory

To identify someone's call the next time, you can save a history record to the local directory.




### Procedure:

1. Tap 
2. Select the desired list
3. Tap  > **Add**
4. Edit the contact information
5. Tap 

## Saving a history record to the blacklist

You can prevent someone from calling you again by saving a history record to the blacklist.

### Procedure:

1. Tap 
2. Select the desired list
3. Tap  > **Blacklist**
4. Edit the contact information
5. Tap 



## Adding a history record to the shared directory

After you view your history record, you can add the entry to the shared directory.

### Before you begin:

Make sure the shared directory is available on your phone.

### Procedure:

1. Tap 
2. Select the desired list
3. Tap  after the desired entry
4. Tap **Add**
5. Select **Shared Directory** from the Group field

6. Edit the corresponding fields

7. Tap 

## Deleting history records

You can delete one or all call records from the call history list.



### Topics:

- Deleting a call record
- Deleting all call records

### Deleting a call record

You can delete any call record from the call history list.



#### Procedure:

1. Tap  or navigate to **Menu > History**
2. Select the desired list
3. Tap  after the desired entry, and then tap **Delete** to delete the record
4. Tap **OK**

### Deleting all call records

You can delete all call records from the call history list.

#### Procedure:

1. Tap 
2. Select the desired list
3. Tap **Settings**
4. Tap **Select All**
5. Tap  to delete all the records
6. Tap **OK**

## System applications

The system applications are pre-installed on your phone and they cannot be uninstalled.

### Topics:

- Managing applications and widgets
- Managing running applications
- File manager
- Gallery
- Recorder
- Calculator
- Clock

## Managing applications and widgets

You can add widgets to the idle screen for easy use, and adjust the location of applications and widgets.

### Topics:

- Adding a widget to the idle screen
- Resizing a widget
- Moving an application or widget
- Removing a widget from the idle screen
- Creating a folder
- Renaming a folder

### Adding a widget to the idle screen

The phone provides widgets like an analog clock, a calendar, a digital clock, email and a photo gallery. You can conveniently add these widgets to the idle screen as preferred.

#### Before you begin:

If you want to add an email widget and you have not registered an app account, a wizard will be provided for you to set up the email account. If you want to add a photo widget, you need to choose the album or images to be displayed.

You cannot add this widget if there are no images in the photo gallery.

#### Procedure:

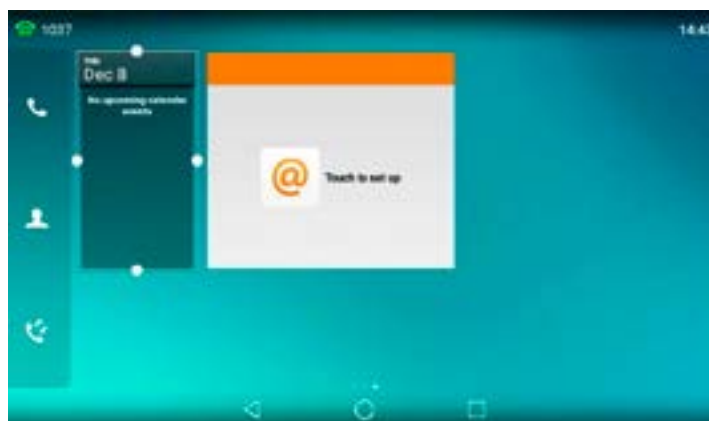
1. Long-tap the empty spot on the idle screen
2. Tap **Widgets**
3. Touch and hold to pick up a widget
4. Drag the desired widget to the destination spot on the idle screen

### Resizing a widget

Some widgets, such as the calendar, digital clock and email, can be resized on the idle screen.

#### Procedure:

1. Long-tap the desired widget for about two seconds, and then lift your finger from the screen. The widget will be inside a white frame as shown:



2. Drag the border of the frame to adjust the size

### Moving an application or widget

You can move an application or widget to a different spot on the idle screen or to a different idle screen.

#### Before you begin:

Before moving an application or widget, you should know the following:

- You can drag an application or widget to the rightmost of the third idle screen to add a new screen
- If there is only one application or widget on the screen, you cannot add a new screen
- The idle screen (except the Home screen) will be deleted automatically if there is no application or widget on it

#### Procedure:

1. Long-tap the desired item for about two seconds
2. Drag the item to the destination spot on the screen

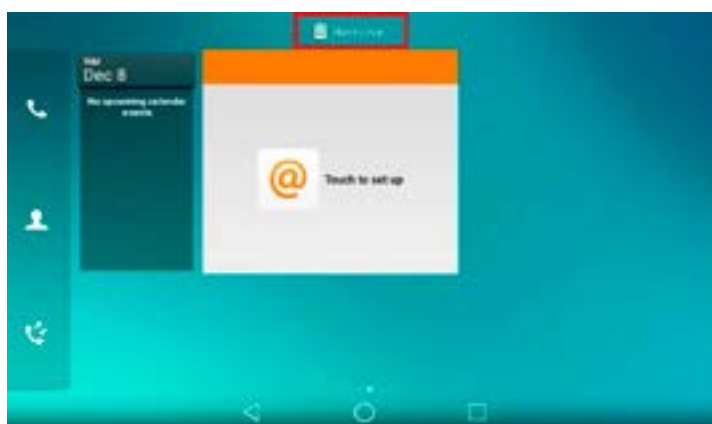


## Removing a widget from the idle screen

This procedure only removes the widget of the application from the screen. The application itself will not be uninstalled.

### Procedure:

1. Long-tap the desired item for about two seconds. The Remove field will appear on the top of the phone screen



2. Drag the item to the Remove field to remove it

## Creating a folder

You can create a folder to organize your applications. For example, you can place the same kind of applications in a folder.

### Procedure:

1. Drag an application icon over another application icon



2. Lift your finger when a folder frame appears around the applications



A new folder containing the selected applications is automatically created.

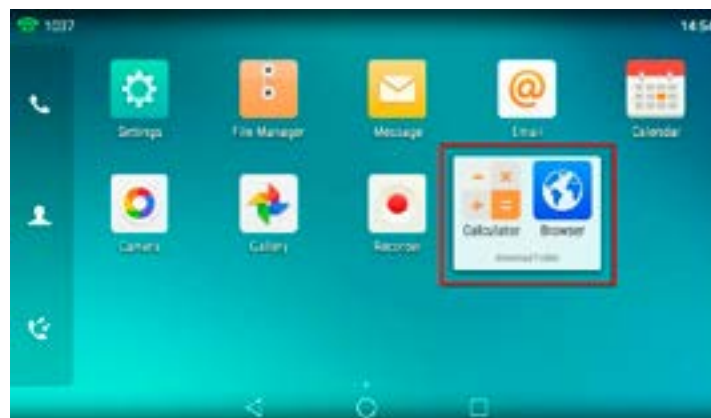
The folder will be deleted automatically if there is only one application in the folder.

## Renaming a folder

You can rename a folder to make it easier to recognize.


### Procedure:

1. Tap the desired folder to expand the folder




2. Tap the **Unnamed Folder** field
3. Enter the desired folder name
4. Tap **Done** on the onscreen keyboard
5. Tap the blank area of the phone screen. The folder is renamed

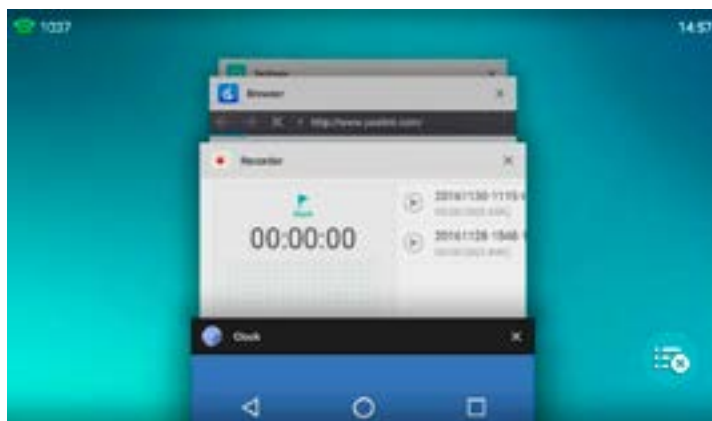
## Managing running applications

You can tap  to view and manage the list of recently used applications that are still running in the background.

### Procedure:

Do one of the following:

- Swipe the desired application left or right to stop the running application
- Tap  to stop all running applications
- Tap the desired application to access the application



If there are no running applications, the phone screen will display the message "Your recent screens appear here."

## File Manager

File Manager is a tool that allows you to view, search, delete, copy or move photo, video and audio files. You can also share files via Bluetooth or email. It helps you to access and manage files in the internal SD card as well as USB flash drive.


### Topics:

- Viewing files
- Searching files
- Copying files
- Cutting files (moving files)
- Deleting files
- Sharing pictures/videos/audio via Bluetooth

### Viewing files

You can view photo, video and audio files on your phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch **File Manager**

3. Tap **Photos/Videos/Audios** in the Local Storage field  
If a USB flash drive has been connected to your phone, you can tap **Photos/Videos/Audios** in the USB Storage field to view the files stored in USB flash drive.

4. Tap the desired picture/video/audio to view

You can also swipe down from the top of the screen to enter the control center, and then tap **USB** to launch File Manager to view the files if you have connected a USB flash drive to the phone.


### Tip:

The menu keys and Android keys will disappear after five seconds, you may tap the phone screen to show them again

## Searching files

By entering search criteria, you can easily find the desired files.

### Procedure:


1. Swipe left or right to go to the second idle screen
2. Tap  to launch File Manager
3. Tap the top right of the screen
4. Enter a search string of the file name

The phone screen shows the file whose name matches the search string. You can drag up and down to scroll through the searching results, and then tap the desired file to view.

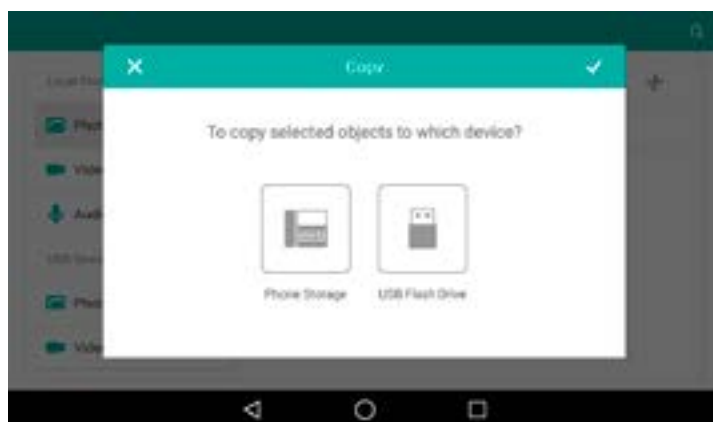
## Copying files

You can copy the files that stored in the USB flash drive to internal SD card, or vice versa.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch File Manager
3. Tap **Photos/Videos/Audios** in the Local Storage field  
If a USB flash drive has been connected to your phone, you can tap **Photos/Videos/Audios** in the USB Storage field to view the files stored in USB flash drive.
4. Select the check box before the desired file. You can also select the **Select All** check box to copy all files
5. Tap 

The following prompt will appear on the phone screen:



6. Tap the desired storage device
7. Tap 

The files are copied successfully with a prompt.

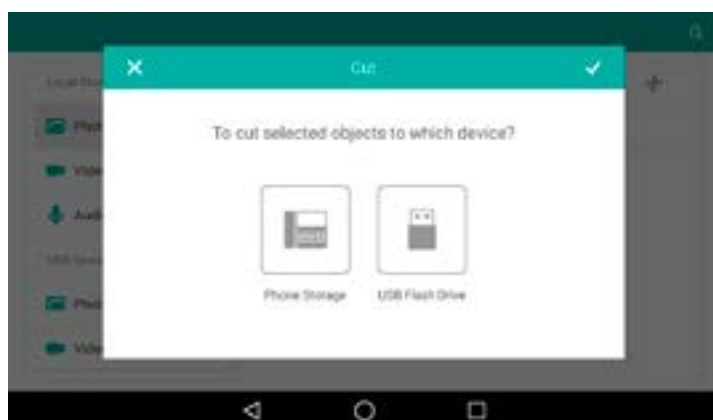
### Cutting files (moving files)

You can move the files to another desired path. Once you move the files, they will not be kept in the original storage device anymore.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch File Manager
3. Tap **Photos/Videos/Audios** in the Local Storage field. If a USB flash drive has been connected to your phone, you can tap **Photos/Videos/Audios** in the USB Storage field to view the files stored in USB flash drive
4. Select the check box before the desired file. You can also select the **Select All** check box to cut all files
5. Tap

The following prompt will appear on the phone screen:



6. Tap the destination storage device
7. Tap

The files are cut successfully with a prompt.

### Deleting files

You can delete useless files to make room for other files.

#### Procedure:

1. Swipe left or right to go to the second idle screen.
2. Tap to launch File Manager
3. Tap **Photos/Videos/Audios** in the Local Storage field. If a USB flash drive has been connected to your phone, you can tap **Photos/Videos/Audios** in the USB Storage field to view the files stored in USB flash drive
4. Select the check box before the desired file. You can also select the **Select All** check box to cut all files
5. Tap . The phone prompts you whether to delete the files
6. Tap **OK**

### Sharing pictures/videos/audio via Bluetooth

You can share files in the File Manager with other Bluetooth devices.

#### Before you begin:

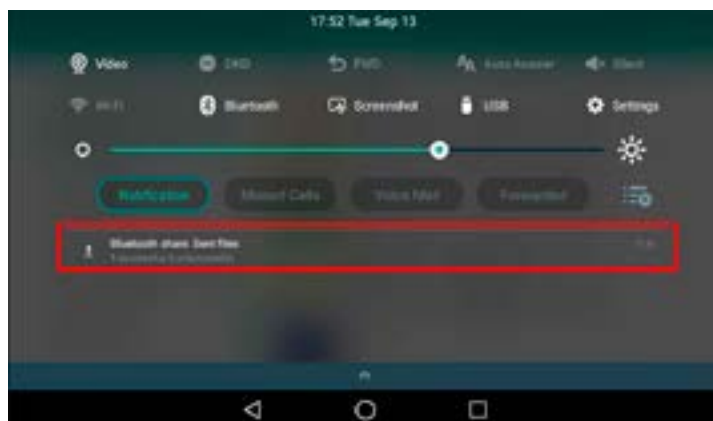
Make sure the Bluetooth mode is enabled, and the Bluetooth device is discoverable.

#### Procedure:

1. Swipe left or right to go to the second idle screen.
2. Tap to launch File Manager
3. Tap **Photos/Videos/Audios** in the Local Storage field. If a USB flash drive has been connected to your phone, you can tap **Photos/Videos/Audios** in the USB Storage field to view the files stored in USB flash drive. The right of the phone screen shows all photo, video and audio files
4. Select the check box before the desired file
5. Tap
6. Tap **Bluetooth**, and then select **Always** or **Just once**
7. If the Bluetooth is deactivated, it will prompt you to tap **Turn on** to activate the Bluetooth mode. The phone scans and displays the available Bluetooth device automatically. If there is no Bluetooth device found, navigate to > **Refresh** to search for the Bluetooth devices
8. Tap the desired Bluetooth device to share the pictures/videos/audio. The phone screen will display the message "Sending n file to "XXX"" (*n* represents the number of the files that are being sent)
9. Accept the request of transferring files via Bluetooth on the Bluetooth device



If the pictures are successfully transferred, the notification center will display the message “Bluetooth share: Sent files n successful, n unsuccessful.” (*n* represents the number of files that are sent successfully or unsuccessfully.)



You can tap the notification to view the detail information about the shared files.

## Gallery

You can access the Gallery to manage many operations for the listed pictures and videos. You can also take pictures and videos with it.


### Topics:

- Viewing pictures/videos
- Editing pictures
- Setting a picture as wallpaper
- Printing pictures
- Deleting pictures/videos
- Taking a picture/video
- Sharing pictures/videos via Bluetooth

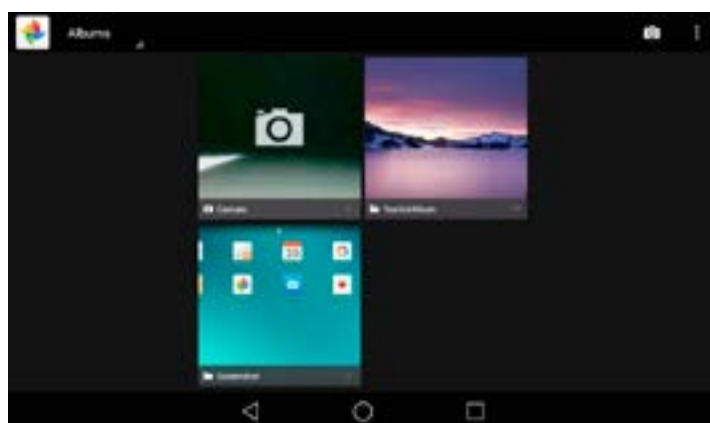
## Viewing pictures/videos



You can view the pictures/videos on your phone in different ways.

### Procedure:


1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery

By default, the album's pictures/videos are displayed as thumbnails in the albums arrangement mode.



3. Optional: Tap **Albums**. You can tap **Albums/Locations/Times/People/Tags** to view the pictures/videos in different arrangement modes
4. Swipe left/right to view all albums if required
5. Select the desired album
6. You can do the following:
  - Tap the album name on top left of the phone screen. Select **Filmstrip view** or **Grid view** to view the pictures/videos in different modes
  - Tap , and then tap **Group by**. Select a desired group type in the pop-up dialog box to view the pictures/videos in different arrangement modes
7. Tap a desired picture/video to preview the picture/video
8. For picture albums, you can tap  > **Slideshow** to start a slide show of the pictures in the album

**Note:** The menu keys and Android keys will disappear after five seconds; you may tap the phone screen to show them again.

You can also select a desired picture/video and tap  > **Details** to view the detailed information.

## Editing pictures

You can edit the pictures in the Gallery.



### Topics:

- Rotating pictures
- Adding a filter for pictures
- Adding a frame for pictures
- Cropping pictures
- Coloring pictures

## Rotating pictures

You can rotate the picture as you want.




**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Tap the desired picture
5. Tap  > **Rotate left/Rotate right** to rotate the picture left/right
6. Tap **Save**

**Adding a filter for pictures**

You can add a filter to the picture to change its display style.




**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Tap the desired picture
5. Navigate to  > **Edit** > 
6. Select the desired filter
7. Tap **Save**

**Adding a frame for pictures**

You can add a frame for the picture to make it display more vividly.




**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Tap the desired picture
5. Navigate to  > **Edit** > 
6. Select the desired frame
7. Tap **Save**

**Cropping pictures**

You can crop a picture to the desired size.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Tap the desired picture
5. Navigate to  > **Edit** > 



6. Do the following:
  - Tap **Crop** to resize the picture
  - Tap **Straighten** to straighten the picture
  - Tap **Rotate** to rotate the picture clockwise
  - Tap **Mirror** to flip the picture symmetrically
  - Tap **Draw** to draw the picture

7. Tap **Save**

**Coloring pictures**

You can edit pictures to make them display better.



**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap to launch the Gallery
3. Tap the desired picture
4. Navigate to  > **Edit** > 
5. Adjust the desired exposure, contrast, saturation and so on
6. Tap **Save**

**Setting a picture as wallpaper**

You can set a desired picture as wallpaper to make your phone more personalized.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Tap the desired picture
5. Navigate to  > **Set picture as**
6. Do one of the following:
  - If you want to set the picture as your phone's wallpaper, tap **Wallpaper** and then tap **Set wallpaper** on the top right of the screen
  - If you connect EXP50 to your phone, tap **Exp Background** and then tap **Set as exp background** on the top right of the screen


**Printing pictures**


You can print the desired pictures in the Gallery.

**Before you begin:**

Before printing the picture, make sure your phone has been connected to the network printer. For more information, refer to the documentation from the printer manufacturer.

**Procedure:**


1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery

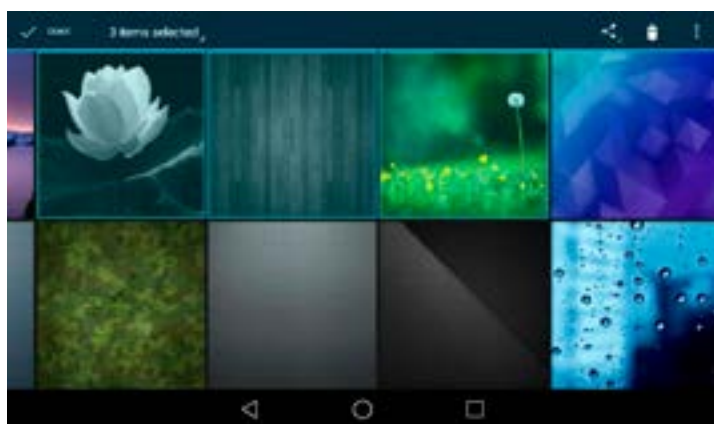
3. Tap the desired picture album
4. Tap the desired picture
5. Navigate to  > **Print** to print the picture

### Deleting pictures/videos


You can delete any picture or video from the Gallery.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch the Gallery
3. Tap the desired album
4. Do one of the following:
  - Long-tap the desired picture/video
  - Navigate to  > **Select item**  
Select the pictures/videos you want to delete.



You can also tap **n items selected** (*n* represents the number of pictures you selected) and then tap **Select all** to select all pictures.

5. Tap  to delete the selected pictures/videos  
The phone prompts you whether to delete the pictures/videos.
6. Tap **OK**


### Taking a picture/video







You can take a picture/video with the Gallery directly.

#### Before you begin:

Make sure you have inserted the camera to the phone.

#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery

3. Tap  on the top right of the screen
4. Optional: Tap , and then do the following:
  - Tap  to turn on the camera grid
  - Tap  to configure the camera timer
5. Swipe right, and then select **Camera** or **Video**
6. Tap  to take a picture or tap  to take video



### Sharing pictures/videos via Bluetooth

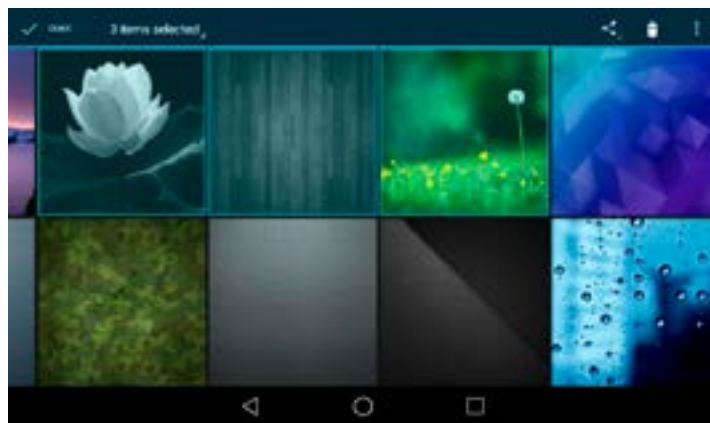
You can share the pictures/videos in the Gallery via Bluetooth.

#### Before you begin:



Before sharing pictures/videos via Bluetooth, make sure the Bluetooth device is discoverable.

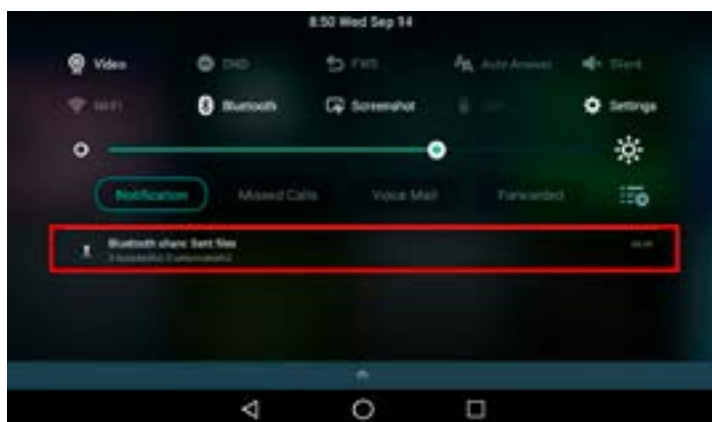
#### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Gallery
3. Tap the desired picture album
4. Do one of the following:
  - Long-tap one of the pictures/videos
  - Tap  > **Select item**  
Select the pictures/videos you want to share.



You can also tap **n items selected** (*n* represents the number of pictures/videos you selected) and then tap **Select all** to select all pictures/videos.

5. Tap , and then select **Bluetooth**
6. If the Bluetooth is deactivated, it will prompt you to tap **Turn on** to activate the Bluetooth mode. The phone scans and displays the available Bluetooth device automatically. If there is no Bluetooth device found, navigate to  > **Refresh** to search for the Bluetooth devices
7. Tap the desired Bluetooth device to share the pictures/videos. The phone screen will display the message "Sending n file to "XXX"" (*n* represents the number of pictures/videos that are being sent)
8. Accept the request of transferring files via Bluetooth on the Bluetooth device  
If the pictures/videos are successfully transferred, the notification center will display the message "Bluetooth share: Sent files n successful, n unsuccessful." (*n* represents the number of files that are sent successfully or unsuccessfully.)



You can tap the notification to view the detail information about the shared files.

## Recorder

You can use the recorder to record audio and manage the recording.

During recording, you can mark specific moments so that you can quickly find and listen to them later. You can record up to 12 hours in one file. The recording is saved in \*.amr format with the name consisting of the prefix "record@" and a date and time stamp.

### Topics:







- Recording audio
- Playing a recorded audio
- Pausing/resuming a playback
- Fast forwarding/rewinding a playback
- Stopping a playback

- Renaming the recording
- Deleting a recording
- Deleting all recordings
- Checking storage space

## Recording audio

By default, the recorded audio is saved in the internal SD card. You can connect a USB flash drive to your phone, and the recorded audio will be saved in the USB flash drive instead of the internal SD card.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the recorder
3. Tap  to start recording
4. You can do one of the following:
  - Tap  to pause the recording
  - Tap  to set a mark. The icon changes to ; the number will increase if you set more marks and there will be a red flag on these moments when playing
5. Tap  to end the recording and save the recording  
The recorded audio will be displayed on the right list automatically.



## Playing a recorded audio

You can browse and play back the recordings on your phone.

The recorded calls include a date and time stamp and the other party's number/IP address/name (or the number/IP address/name of the first person you called). For example, 20160302-1452-Tom was created on March 2, 2016, at 14:52 during a call with Tom. The recorded audio-only calls are saved in \*.aac format and the recorded video calls are saved in \*.mkv format. You can view the recorded files in the recorder or File Manager.

**Tip:** You can also play back the recorded calls on the phone or on a computer using an application capable of playing .aac and .mkv files.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the recorder
3. Tap  before the desired recorded call to play the recorded call

The length of the recording and a progress bar are displayed as the recording plays.

You can press the **Volume** key  to adjust the volume of audio output.




**Related topics:**

- Switching among the handset, speakerphone and headset modes
- Viewing files

**Pausing/resuming a playback**

When you receive an incoming call while playing a recording, the recording is paused automatically. You can resume the playback after handling the call. You can also pause the recording manually at any time.

**Procedure:**

1. Tap  to pause playing the recording. The icon  appears on the phone screen
2. Tap  to resume the playback

**Fast forwarding/rewinding a playback**

While a recorded file plays, you can fast forward or rewind the playback at any time.

**Procedure:**

Drag the slider to fast forward or playback.

If you have set marks for the recorded audio, you can drag the slider to the position with a red flag to listen to the marked moments.

**Stopping a playback**

While a recording plays, you can stop playing it at any time.



**Procedure:**

Tap  to stop the playing.

**Renaming the recording**

You can rename the recording for better recognition.



**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the recorder
3. Tap  after the desired recording
4. Tap **Rename**
5. Enter the desired file name
6. Tap **OK**

**Deleting a recording**

You can delete local recordings or call recordings from the recorder. The local recording is named with the prefix “record@” and a date and time stamp, while the call recordings are named with the date and time stamp.



**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the recorder  
The phone shows all recordings in the audio recorder list.
3. Tap  after the desired recorded audio
4. Tap **Delete**  
The phone prompts you whether to delete the audio.
5. Tap **OK**

**Deleting all recordings**

You can delete all the stored recordings when you need additional space.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the recorder  
The phone screen shows all recorded files in the audio recorder list.
3. Tap    
The phone prompts you whether to delete all the audio files.
4. Tap **OK**

**Checking storage space**

You can check the total space or available space of the phone or connected USB flash drive.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Status > Storage**

**Camera**

The phone supports taking pictures and recording videos via camera.

The pictures/videos taken by the camera are saved in \*.jpg/\*.mp4 format with the name consisting of the prefix “IMG/VID” and a date and time stamp in the internal SD card. You can view the pictures/videos in the File Manager.

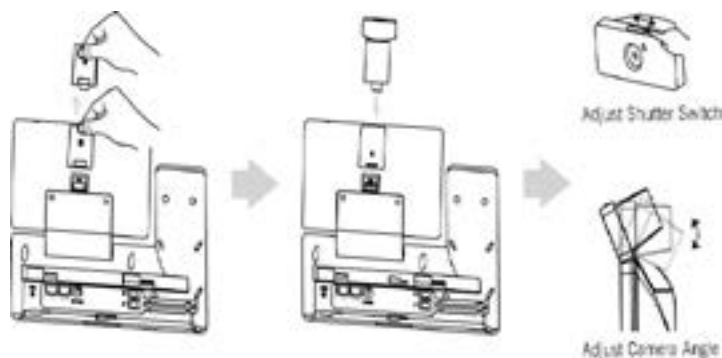
**Topics:**

- Inserting the USB camera into the phone
- Taking pictures
- Recording videos
- Camera settings

## Inserting the USB camera into the phone

Before using the camera, you should insert the USB camera into the phone.

The following illustrates how to insert the camera into the phone.



**Note:** The phone only supports the One Talk VZP59 original USB camera.

## Taking pictures

You can easily take pictures with the camera when the phone is in the idle screen.

### Before you begin:

Make sure you have inserted the camera to the phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch the camera
3. Optional: Tap , and then do the following:
  - Tap to turn on the camera grid
  - Tap to configure the camera timer
4. Tap to take a picture

You can swipe left to view all pictures or videos taken by the camera.

## Recording videos

You can easily record videos with the camera when the phone is in the idle screen.

### Before you begin:

Make sure you have inserted the camera into the phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch the camera
3. Swipe right, and then select **Video**
4. Optional: Tap > to turn on the camera grid
5. Optional: Tap > to set the time delay
6. Tap to start recording  
The recording time will appear on the top left of the phone screen.
7. Tap to stop recording  
You can swipe left to view all videos taken by the camera.

## Camera settings

After you insert the USB camera into the phone, you can set the camera to get better photo effects.


### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap to launch the camera
3. Swipe right, and tap on the top right of the phone screen
4. You can do the following:
  - Tap **Resolution & quality** to configure the resolution of the camera
  - Tap **Advanced** to configure whether to use manual exposure

## Calculator

You can use the calculator to perform simple or complex calculations.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Tap  to launch the Calculator

## Clock

You can use the clock to set an alarm, check the time of other cities in the world and set a stopwatch and timer.

### Topics:

- Alarm
- Clock
- Setting a timer
- Setting a stopwatch

## Alarm

You can set an alarm on the phone to remind you of a task or appointment, such as joining a meeting.



### Topics:

- Setting an alarm clock
- Editing an alarm clock
- Deleting an alarm clock
- Setting alarm parameters

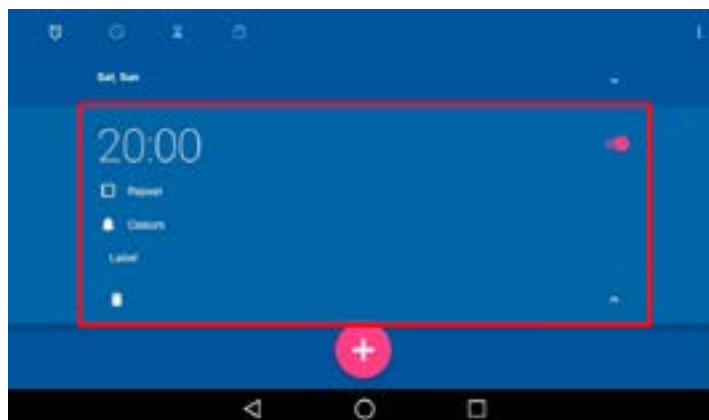
### Setting an alarm clock

To avoid forgetting important tasks, you can set an alarm clock.


#### Procedure:

1. Tap the digital clock widget on the Home screen
2. Tap  on the top left of the phone screen
3. Tap 
4. Tap the desired number to set the alarm time
5. Tap **OK**

The alarm clock you have set is displayed on the phone screen.



6. You can do the following:


- Select the **Repeat** check box, and then tap the repeat day of the alarm
- Tap . Select a desired ringtone for the alarm, and then tap **OK**
- Tap the **Label** field. Enter a label for the alarm, and then tap **OK**

**Note:** If you have set the time format as 12 Hour, you need to select **AM** or **PM** when setting the alarm time.

### Editing an alarm clock

According to your needs, you can edit the alarm clocks.



#### Procedure:

1. Tap the digital clock widget on the Home screen
2. Tap 
3. Drag up and down to select the desired alarm
4. Tap the desired option to edit the alarm clock

### Deleting an alarm clock

When you no longer need the alarm clock, you can delete it.






#### Procedure:

1. Tap the digital clock widget on the Home screen
2. Tap 
3. Tap the desired alarm
4. Tap  on the bottom left of the alarm to delete the desired alarm

## Setting alarm parameters

You can set alarm parameters to make your alarm clock more personalized.

### Procedure:

1. Tap the digital clock widget on the home screen.
2. Tap 
3. Tap  > **Settings**
4. You can do the following:
  - Tap the desired duration of the alarm bell from the Silence after field. The alarm clock will automatically stop after this specified period of time
  - Tap the desired snooze time from the Snooze length field, and tap **OK**
  - Tap the **Alarm volume** field, drag the slider to adjust the alarm volume and then tap **OK**
  - Tap the **Volume buttons** field, and then configure the desired function for the Volume key when the alarm is ringing
5. Other functions include:
  - **Snooze:** Press the **Volume** key  when the alarm is ringing; the alarm will stop and ring after a specified period of time
  - **Dismiss:** Press the **Volume** key  when the alarm is ringing; the alarm will stop
  - **Do nothing:** Press the **Volume** key  when the alarm is ringing; the alarm will still ring

## Clock

You can check the current time and date via the clock on the Home screen.


### Topics:


- Adding clocks for other cities
- Configuring the clock display mode

## Adding clocks for other cities

You can add clocks for other cities. Once these have been added, you can view the current time in multiple cities simultaneously.

### Procedure:

1. Tap the digital clock widget on the Home screen. The phone screen displays the current date and time
2. Tap 
3. Drag up and down to scroll through the cities


4. Select the desired city check box
5. Tap  to return to the clock screen

The clock for the desired city is displayed on the phone screen.

## Configuring the clock display mode

You can switch between digital and analog display modes, and set the home clock and home time zone.







### Procedure:

1. Tap the digital clock widget on the Home screen
2. Tap  > **Settings**
3. You can do the following:
  - Select **Analog** from the Style field
  - Select the **Automatic home clock** check box
  - Select the desired time zone from the Home time zone field

## Setting a timer

You can set a timer to keep you on track to finish something within a set time.

### Procedure:

1. Tap the digital clock widget on the home screen
2. Tap 
3. Enter the time by tapping the digits on the right of the screen. You can tap  to delete the entered numbers
4. Tap . When the timer is running, you can do the following:
  - Tap  to add an additional minute
  - Tap  to pause the timer
  - Tap  to delete the current timer







The timer beeps when the time is up. It keeps beeping until you tap to stop.

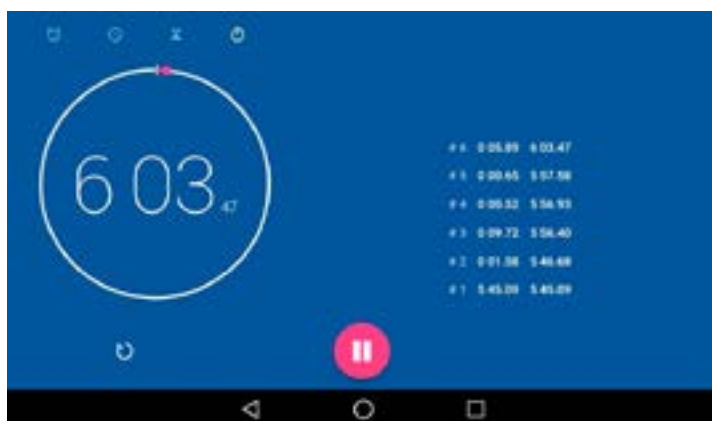


## Setting a stopwatch

You can set a stopwatch to measure the amount of time that you spend on something.

### Procedure:

1. Tap the digital clock widget on the Home screen
2. Tap 
3. Tap 
4. You can do the following:
  - Tap  to pause the stopwatch
  - Tap  to reset the stopwatch
  - Tap , and then tap **Bluetooth** or **Email** to share the record via Bluetooth or email
  - Tap  to count a lap while the stopwatch is running



### Related topics:

Sending files via Bluetooth

## Customizing your phone

You can make your phone more personalized by customizing various settings.

### Topics:

- Changing the administrator password
- Wallpaper
- Screen saver
- Changing the screen backlight and time
- Changing the language
- Changing the input method

- Time and date
- Phone lock
- Line keys

## Changing the administrator password

By default, an administrator password is required to access the Advanced Settings menu.

Default password is @N3talk2@2\*

For security reasons, you should change the default password as soon as possible.

**Note:** If you do not change the default password, the phone displays a warning icon in the status bar.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Advanced Settings > Set Password**
3. Enter your old and new password information
4. Tap

### Related topic:

Investigating warnings

## Wallpaper

You can change the background picture that is displayed on your phone.

The phone comes with a default background picture. You can change it to another built-in picture, add personal pictures stored on a USB flash drive, or use a custom picture uploaded by your system administrator as the wallpaper.

### Topics:

- Changing wallpaper on the idle screen
- Adding a wallpaper from a USB flash drive

## Changing wallpaper on the idle screen

You can set one of your pictures as the background image on your phone's idle screen.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Display > Wallpaper**
3. Select **Gallery** or **Wallpapers**, and then select the desired image
4. Tap **Set wallpaper**

## Adding a wallpaper from a USB flash drive

You can use a picture that is stored on a USB flash drive as the background image of your phone.

When the USB flash drive is connected to your phone, the pictures on the USB flash drive are shown in the album. You can set a picture as wallpaper using the Gallery or File Manager.

We recommend that you add a picture that can scale proportionally to fit the screen.

### Related topic:

Setting a picture as wallpaper

## Screen saver

The screen saver starts automatically when your phone has been idle for the preset waiting time. You can stop the screen saver by pressing any key.


### Topics:

- Changing the waiting time for screen saver
- Setting the screen saver type

## Changing the waiting time for screen saver

You can set the time the phone waits after no activity before displaying the screen saver.

### Procedure:





1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Display > Screen Saver**
3. Select the desired waiting time from the Screensaver Waiting Time field
4. Tap 

## Setting the screen saver type

You can manually set what type of screen saver your phone uses.

Your phone supports four screen saver types: Clock, Colors, Photo Frame and Photo Table.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Display > Screen Saver**
3. Select the desired screen saver type:
  - If you select **Clock**, tap  to select **Style** or **Night mode**
  - If you select **Photo Frame**, tap  to select the desired photo album(s)
  - If you select **Photo Table**, tap  to select the desired photo album(s)
4. Tap 

## Changing the screen backlight and time

You can change the brightness of the phone screen during phone activity and inactivity.

**Backlight active level:** The intensity of the phone screen when the phone is active.

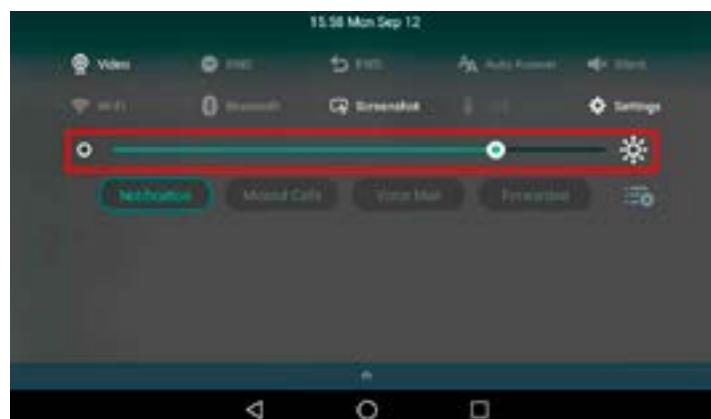
**Inactive level:** The brightness of the phone screen when the phone is inactive. You can select a low brightness or turn off the backlight.

**Backlight time:** The delay time to wait before changing the brightness of the phone screen when the phone is inactive. Backlight time includes the following settings:

- **Always on:** Backlight is on permanently
- **15s, 30s, 1min, 2min, 5min, 10min or 30min:** Backlight is changed when the phone is inactive after the designated time

### Procedure:

1. Swipe down from the top of the screen
2. Drag the backlight slider





When dragging the slider, the control center (except the backlight slider) and notification center will be hidden.

You can view the intensity changes of the phone screen in real time.



If you lift your finger, the control center and notification center will be shown again.

- Tap . The intensity of the phone screen is changed to the highest setting
- Tap . The intensity of the phone screen is changed to the lowest setting


**Tip:** You can only change the screen intensity during phone activity on the control center. To change the backlight time, navigate to **Settings > Basic > Display > Backlight**.

## Changing the language

Your phone supports several languages that you can choose to use on the phone.

Contact your system administrator to find out exactly which languages are supported on your phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Language & Input > Language**
3. Select the desired language
4. Tap 

The phone language is changed to the selected one.

## Time and date

You can set the time and date manually. The time and date formats are also variable.


### Topics:

- Setting the time and date manually
- Changing the time and date format

## Setting the time and date manually

If your phone cannot obtain the time and date automatically, you can set them manually.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Time & Date > General**
3. Edit the date and time
4. Tap 


The time and date set on the phone will be changed accordingly.

## Changing the time and date format

You can set the phone to display the time in 12-hour format or 24-hour format. You can also change the date format, including the options to display the day (D), month (M) and year (Y).

**Note:** Your system administrator can customize the date format.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Time & Date > Time & Date Format**
3. Select the desired time format and date format
4. Tap 

## Phone lock

The phone lock helps you protect your phone from unauthorized use.

### Topics:

- Setting the phone lock
- Locking your phone manually
- Unlocking your phone
- Changing your phone unlock PIN

## Setting the phone lock

What unauthorized users can do depends on the phone-lock settings. After setting, you can manually lock the phone or specify a wait time the phone automatically locks.

When your phone is locked, you can:

- Dial emergency numbers
- Reject incoming calls
- Answer incoming calls
- End the call

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Phone Lock**
3. Select **Enabled** from the Lock Enable field
4. Enter the desired interval (0 to 3,600 seconds) in the Auto Lock field
5. Tap ✓

**Note:** Ask your system administrator for the password if you cannot access the Advanced Settings menu.

## Locking your phone manually

You can lock the phone manually before the phone is automatically locked.

### Before you begin:

Make sure that the phone lock is set.

### Procedure:

- Long-tap the # key when the phone is idle.  
The lock icon appears on the phone screen.

### Related topic:

Setting the phone lock

## Unlocking your phone

You can use an PIN to unlock the phone.

If you forget the unlock PIN, you can enter the administrator password to unlock your phone, and then automatically access the PIN change screen.

### Procedure:

1. Tap the screen or tap the locked key. The phone prompts you to enter an unlock PIN
  2. Enter the desired PIN (default: 123) in the Unlock PIN field
  3. Select **OK**
- The lock icon disappears from the phone screen.

## Changing your phone unlock PIN

The default unlock PIN is “123”. For security reasons, you should change the default unlock PIN as soon as possible.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Change PIN**
3. Enter your old and new unlock PIN. The unlock PIN length must be between 3 and 15 digits
4. Tap ✓

## Line keys

Line keys allow you to quickly access features such as recall and speed dial. The line key can also indicate the monitored status when particular features are assigned to the line keys.

You can assign predefined functions to line keys. You can also define a label for a line key feature which will appear on the phone screen.

### Topics:

- Assigning functionality to a line key
- Changing the locations of the line keys
- Deleting a line key

## Assigning functionality to a line key

You can assign functions to a line key, and then access this function quickly by tapping this line key.

### Procedure:

1. Do one of the following:
  - When there is no line key configured, tap + on the Home screen




- When there is at least one line key configured, tap on the bottom left of the line key list
- Swipe left or right to go to the first idle screen, tap on +. Tap the desired line key

2. Select the desired key type from the Type field
3. Configure the settings for the corresponding key type
4. Tap ✓

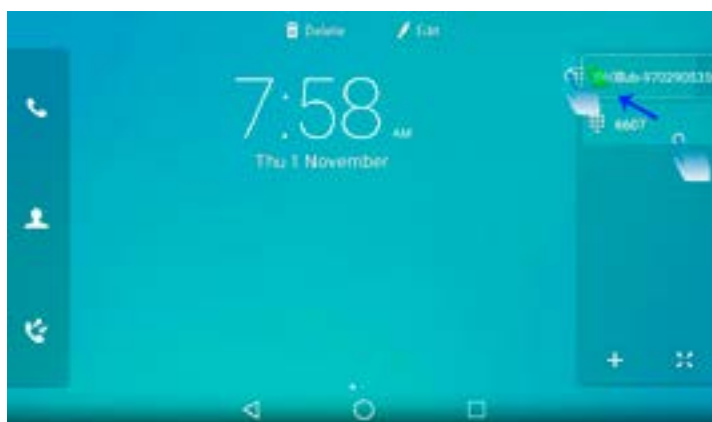
### Changing the locations of the line keys

You can change the order in which your line keys display on the phone screen.

#### Procedure:

1. Do one of the following:
  - Drag up and down to scroll through the line key list, if required
  - Tap  on the bottom right of the line key list
2. Drag a line key to the desired location at which another line key is located

For example, exchange the locations of line key 1 and line key 2:



The following shows the locations of two line keys after exchange:

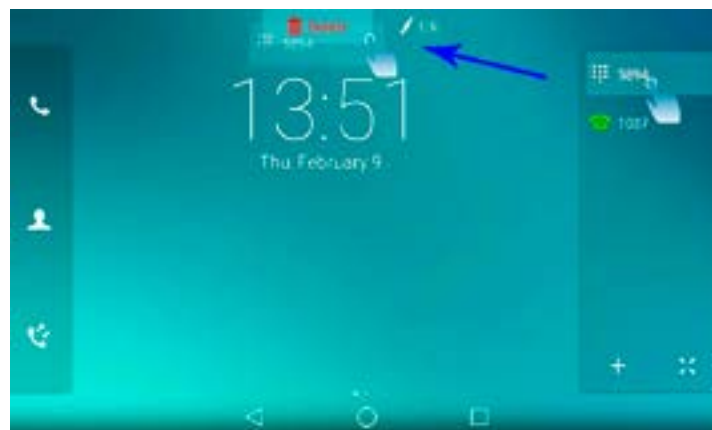


### Deleting a line key

You can delete a line key when you no longer need the corresponding function.

#### Procedure:

1. Drag the desired line key to the Delete field



2. Tap **OK**

### Audio settings

You can change the basic audio settings on your phone.

#### Topics:

- Adjusting the volume
- Setting the ring tone
- Disabling the key tone
- Enabling touch tone
- Configuring a notification sound
- Enabling silent mode

### Adjusting the volume

You can adjust the volume of ringer, media, and the audio during a call.

#### Procedure:

Press the **Volume** key  to adjust the volume.

### Setting the ring tone

You can set distinctive ring tones for groups or contacts in your local directory, so that you can identify the caller when your phone rings.

The ring tones are used according to this priority: Contact ring tone > Group ring tone > Account ring tone > Phone ring tone.

**Topics:**

- Setting a ring tone for the phone
- Setting a ring tone for an account
- Setting a ring tone for a group
- Setting a ring tone for a contact

**Setting a ring tone for the phone**

You can choose a ring tone for all incoming calls.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Sound > Ring Tones > Common**
3. Tap ✓

**Setting a ring tone for an account**

You can select a unique ring tone for an individual account.

**Procedure:**



1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Sound > Ring Tones**
3. Select the desired account
4. Select the desired ring tone. If Common is selected, this account will use the ring tone selected for the phone
5. Tap ✓

**Setting a ring tone for a group**

You can select a unique ring tone for various groups in your local directory.

**Note:** You can only set a ring tone for a group that is added manually.



**Procedure:**

1. Tap  > **Settings**
2. Tap  after the desired group
3. Select the desired ring tone. If Auto is selected, this group uses the ring tone according to the default priority. If a specific ring tone is selected, this group uses the ring tone according to the priority: Contact ring tone > Group ring tone
4. Tap **OK**

**Setting a ring tone for a contact**

You can select a unique ring tone for various contacts in your local directory. This helps you quickly identify callers according to the ring tones.

**Procedure:**

1. Tap 
2. Tap the contact group first
3. Tap  after the desired contact
4. Select the desired ring tone from the Ring field. If Auto is selected, the contact uses the ring tone according to the default priority
5. Tap ✓

**Disabling the key tone**

If you disable the key tone, the phone will not produce a sound when pressing the keypad keys.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Sound > Key Tone**
3. Turn off **Key Tone**
4. Tap ✓

**Enabling touch tone**

If you enable touch tone, the phone will produce a sound when you tap an option on the phone screen.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Sound > Touch Tone**
3. Turn on **Touch Tone**
4. Tap ✓

**Configuring a notification sound**

The phone will produce a notification sound when receiving a notification (for example, incoming email notification).



**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Sound**
3. Tap the desired notification sound from the Notification Sound field
4. Tap **OK**

## Enabling silent mode

If you turn on the silent mode, your phone won't produce a ring tone, key tone, touch sound or notification sound from phone's speaker.

### Procedure:

- Do one of the following:
  - Swipe left or right to go to the second idle screen, navigate to **Settings > Basic > Sound**
  - Turn on **Silent Mode** and then tap 
  - Press the **Volume** key  to adjust the ringer volume to the minimum
  - Swipe down from the top of the screen and toggle **Silent** on

**Note:** You may not have permission to turn on the silent mode. Contact your system administrator for more information.

## Bluetooth

Bluetooth enables low-bandwidth wireless connections within a range of 10 meters (32 feet). It performs best within 1 to 2 meters (3 to 6 feet).

You can activate Bluetooth mode, and then pair and connect the Bluetooth device with your phone. You can pair countless Bluetooth devices with your phone; however, only one Bluetooth device can be connected at a time.

You can also share files with friends via Bluetooth.

You can pair and connect a Bluetooth-enabled headset, speakerphone, microphone or mobile phone to your phone. Pairing directions will be the same, whatever the device.

### Topics:

- Activating Bluetooth mode
- Pairing and connecting a Bluetooth headset
- Pairing and connecting a Bluetooth-enabled mobile phone
- Configuring the phone audio feature
- Configuring the media audio feature
- Changing your phone's Bluetooth name
- Disabling Bluetooth device discovery
- Renaming the paired Bluetooth device
- Sending files via Bluetooth
- Receiving files via Bluetooth
- Unpairing a Bluetooth device
- Disconnecting a Bluetooth device
- Deactivating a Bluetooth mode

## Activating Bluetooth mode

You must activate Bluetooth mode before connecting a Bluetooth device to your phone.

### Procedure:

- Do one of the following:
  - Swipe down from the top of the screen
  - Swipe left or right to go to the second idle screen, navigate to **Settings > Basic > Bluetooth**
- Turn on Bluetooth mode. The phone automatically scans the available Bluetooth devices in your area. The Bluetooth icon appears in the status bar


## Pairing and connecting a Bluetooth headset

You can pair and connect a Bluetooth headset to handle calls on the phone.

### Before you begin:

Make sure that the Bluetooth headset is discoverable.

### Procedure:

- Swipe left or right to go to the second idle screen
- Navigate to **Settings > Basic > Bluetooth**
- Tap  to search for Bluetooth devices
- Tap the desired Bluetooth headset to connect to your phone

The connection will be completed successfully when a prompt appears under the Bluetooth headset name.

The Bluetooth icon  appears in the status bar.

### Related topic:

Activating Bluetooth Mode

## Pairing and connecting a Bluetooth-enabled mobile phone

You can pair and connect a Bluetooth-enabled mobile phone to answer calls on that phone.


You can only connect one Bluetooth device at a time. After connection, the phone will automatically find an available line key and assign that line key to Mobile Account. The Mobile Account key's default label is "My Mobile." If there is no available line key, you may assign it manually.



### Before you begin:

Make sure that the Bluetooth-enabled mobile phone is discoverable.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**
3. Tap  to search for Bluetooth devices
4. Tap the desired Bluetooth-enabled mobile phone
5. Tap **Pair** on both the mobile phone and your phone



6. Tap **OK** to enable the mobile contacts sync feature and the phone will sync mobile contacts temporarily, or tap **Cancel** to disable the mobile contacts sync feature

The connection has been completed when a prompt appears under the Bluetooth-enabled mobile phone's name.

**Note:** If you enable the mobile contacts sync feature, you also need to authorize the phone to sync the contacts temporarily on the mobile phone.

### Related topics:



Activating Bluetooth Mode

## Configuring the phone audio feature

After syncing the mobile contacts to your desk phone, the phone acts as a hands-free device for your mobile phone. The call is made through your mobile phone, but the audio is present and the call control is done by the desk phone.

If a Bluetooth headset is connected to the phone, you can choose to answer a call using the Bluetooth headset.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**
3. Tap  after the desired Bluetooth device name
4. Turn on **Phone audio**
5. Tap 



### Related topics:

- Pairing and connecting the Bluetooth-enabled mobile phone

## Configuring the media audio feature

If a Bluetooth headset is connected to the phone, you can enable the media audio feature to stream audio from your phone to the Bluetooth headset. The Bluetooth headset acts as the player for the phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**
3. Tap  after the connected Bluetooth headset name
4. Turn on **Media audio**
5. Tap 

## Changing your phone's Bluetooth name

You can change the Bluetooth name for your phone to identify your phone to other Bluetooth devices.

By default, the phone is identified by other Bluetooth devices as One Talk VZP59.



**Before you begin:**

Make sure that the Bluetooth mode is activated.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth > Edit My Device Information**
3. Enter the desired name in the Device Name field
4. Tap ✓

**Related topics:**

- Activating the Bluetooth mode
- Disabling Bluetooth device discovery

**Disabling Bluetooth device discovery**

After the Bluetooth is activated, the phone is automatically placed in open discover mode to make it visible to other Bluetooth devices.

You can choose to disable this feature so your phone will not show as an available device on other Bluetooth devices.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth > Edit My Device Information**
3. Turn on **Open Discover**
4. Tap ✓

**Related topic:**

Activating the Bluetooth mode

**Renaming the paired Bluetooth device**

You can rename the paired Bluetooth device to make it recognized more easily.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**. The phone screen shows the paired and connected Bluetooth device
3. Tap ⚙ after the connected Bluetooth headset name
4. Enter the desired device name in the Rename field
5. Tap ✓

The renamed Bluetooth name will be displayed in the paired devices list on your phone. The Bluetooth device name displayed in the scanning list of other devices will not be changed.

**Unpairing a Bluetooth device**

After unpairing a Bluetooth device, the phone will not automatically reconnect to the device the next time you activate the Bluetooth. You will need to scan, pair and connect with the device again.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**. The phone screen shows the paired and connected Bluetooth device
3. Tap ⚙ after the connected Bluetooth headset name
4. Tap **Unpair**

**Sending files via Bluetooth**

You can use the Gallery or File Manager to share pictures, videos or audio with an available Bluetooth device in your area.

**Related topics:**

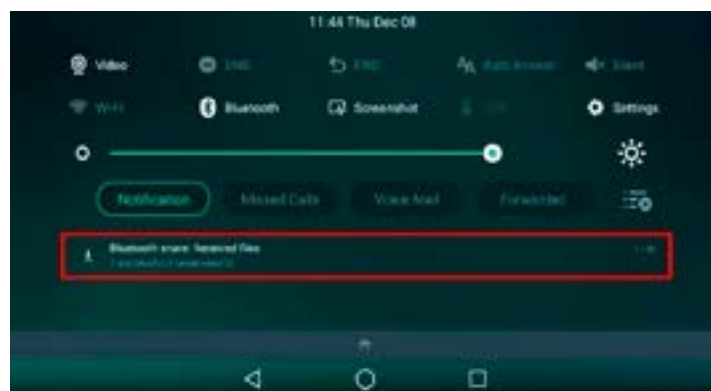
- Sharing pictures/videos via Bluetooth
- Sharing pictures/videos/audio via Bluetooth

**Receiving files via Bluetooth**

The available Bluetooth devices in your area can share pictures, audio, videos and documents with your phone. You can use the corresponding system application to view the files.

**Procedure:**

1. Share a file with the phone on your Bluetooth device. The phone will play a notification sound and prompt you whether to accept the incoming file
2. Tap **Accept** to start receiving the file. The phone displays the message “The file will be received. Check progress in the Notification panel.” The icon will be displayed in the status bar
3. Optional: Swipe down from the top of the screen. Tap the notification “**Bluetooth share: Received file**”



You can use the corresponding system applications to view the file.

## Disconnecting a Bluetooth device

When you disconnect a Bluetooth device, it remains paired so that you can reconnect it to your phone.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Bluetooth**
3. Tap the connected Bluetooth device
4. Tap **OK**

## Deactivating a Bluetooth mode

You can deactivate Bluetooth mode when you no longer use a Bluetooth device.

### Procedure:

1. Do one of the following:
  - Swipe down from the top of the screen
  - Swipe left or right to go to the second idle screen, navigate to **Settings > Basic > Bluetooth**
2. Turn off Bluetooth mode
 

The Bluetooth icon disappears from the status bar.

## Wi-Fi Network

“The phone can be connected to Wi-Fi if networks are available at your location.

You cannot use a Wi-Fi network and Ethernet simultaneously to connect phones to your network. Enabling wireless connectivity automatically disables the Ethernet port.

**Note:** Enabling Bluetooth may degrade your Wi-Fi network connection. For improved Wi-Fi network performance, you should disable Bluetooth when it is not in use.

### Topics:

- Activating Wi-Fi mode
- Connecting to a wireless network
- Viewing Wi-Fi network information
- Disconnecting from a wireless network
- Deactivating Wi-Fi mode

### Related topic:

Deactivating Bluetooth Mode

## Activating Wi-Fi mode

You can activate Wi-Fi mode to connect your phone to an available Wi-Fi network.

### Procedure:

1. Do one of the following:
  - Swipe down from the top of the screen
  - Swipe left or right to go to the second idle screen, navigate to **Settings > Basic > Wi-Fi**
2. Turn on Wi-Fi mode
 

The phone automatically scans the available Wi-Fi networks in your area.

The Wi-Fi icon appears in the status bar.

## Connecting to a wireless network

After you have activated Wi-Fi mode, you can connect the phone to an available network.

When the phone is connected to a network, the Wi-Fi icon will display in the status bar.

### Topics:

- Connecting to an available Wi-Fi network manually
- Connecting to a network using Wi-Fi Protected Setup
- Adding a Wi-Fi network manually

## Connecting to an available Wi-Fi network manually

You can use the password provided by your system administrator to connect the phone to a secured Wi-Fi network.

### Before you begin:

Make sure that Wi-Fi mode is activated.

### Procedure:

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Wi-Fi**. The phone will automatically search for available Wi-Fi networks in your area
3. Optional: To search for available networks, select
  - **> Scan**
4. Tap the desired network (SSID) to connect to it
5. Enter the desired password in the Password field
6. Select **Show password** to make the password visible
7. Select **Show advanced options to configure the HTTP proxy for the Browser**
8. Tap **Connect**

Once the connection has completed successfully, the message “Connected” appears under the corresponding SSID.

**Related topic:**

Activating Wi-Fi mode

## Connecting to a network using Wi-Fi Protected Setup

You can connect to a network by using Wi-Fi Protected Setup (WPS) to make the connection easier.

WPS provides simplified mechanisms to configure secure wireless networks. WPS can automatically configure a wireless network with a network name (SSID) and strong WPA data encryption and authentication.



There are two supported methods in the Wi-Fi protected setup:

- **Push-button configuration (PBC):** The user simply has to press the WPS key on both the phone and gateway/ router to connect
- **Personal identification number (PIN):** The user enters the PIN generated randomly by the phone on the gateway/ router to connect

**Before you begin:**

Make sure that Wi-Fi mode is activated.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic Settings > Wi-Fi**
3. Do one of the following:
  - Select  > **WPS** to use the PBC method, then long-tap the WPS key on your gateway or router  
Once WPS setup has completed successfully, the phone screen will display the message "Connected."
  - Select  > **WPS-PIN** to use the PIN method, then log into your gateway or router's web interface, and configure it to search the clients. For more information, refer to the documentation from the gateway or router manufacturer  
Once WPS-PIN setup has completed successfully, the web interface of the gateway or router will display whether the connection is successful.

**Related topic:**

Activating the Wi-Fi Mode


## Adding a Wi-Fi network manually

If your gateway/router has SSID broadcast disabled, it doesn't appear in the scanning results. Then you must manually add a wireless network.

**Before you begin:**

Get the available wireless network information from your system administrator. Make sure that Wi-Fi mode is activated.

**Procedure:**

1. Swipe left or right to go to the second idle screen, navigate to **Settings > Basic > Wi-Fi**
2. Select  > **Add**
3. Enter the desired value in the Network SSID field
4. Tap the desired value in the Security field
  - If you select WEP or WPA/WPA2 PSK, enter the password
  - If you select 802.1x EAP, tap the desired value in the EAP method field, and enter additional information
5. Select **Show password** to make the password visible
6. Select **Show advanced options to configure the HTTP proxy for the Browser**
7. Tap **Save**

**Related topic:**

Activating Wi-Fi mode

## Viewing the network information

You can view detailed wireless network information, such as profile name, SSID and signal strength.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Wi-Fi**
3. Tap **Wireless Status**
4. Optional: Drag up and down to scroll through the list of wireless network information

## Disconnecting from a Wi-Fi network

You can disconnect a Wi-Fi network connection from your phone.

**Procedure:**

1. Swipe left or right to go to the second idle screen
2. Navigate to **Settings > Basic > Wi-Fi**
3. Tap the connected SSID (the top one)
4. Tap **Forget**

**Tip:** You can also disconnect from the Wi-Fi network by deactivating Wi-Fi mode.

**Related topic:**

Deactivating Wi-Fi mode

## Deactivating Wi-Fi mode

You should deactivate Wi-Fi mode when you need to connect your phone to the wired network.

### Procedure:

- Do one of the following:
  - Swipe down from the top of the screen
  - Swipe left or right to go to the second idle screen, and navigate to **Settings > Basic > Wi-Fi**
- Turn off Wi-Fi  
The Wi-Fi icon disappears from the status bar.


## Maintaining your phone

When your phone is unable to operate properly, troubleshoot issues.

### Topics:

- Investigating warnings
- Clearing the warning icon
- Rebooting your phone
- Resetting to factory settings

## Investigating warnings

A warning icon  is displayed in the status bar to remind you to change the default password as soon as possible.

You can view details about the issue from the status screen.

### Procedure:

Swipe down to navigate to the control center.


The warning detail is displayed in the Warning field.

## Clearing the warning icon

You can temporarily remove the warning icon from the status bar. However, the warning message still is displayed on the status screen until the issue is fixed.

The warning icon appears in the status bar again after rebooting the phone if the issue is not fixed.

### Procedure:

- Swipe left or right to go to the second idle screen
- Navigate to **Settings > Status**
- Tap the **Warning** field. The phone prompts you whether to clear the warning icon
- Tap **OK**  
The warning icon  is removed from the status bar. It is also removed from the Warning field.

**Tip:** You can also swipe left or right to temporarily remove the warning icon via the notification center.

### Related topic:

Control center and notification center

## Rebooting your phone

### Procedure:

- Swipe left or right to go to the second idle screen
- Navigate to **Settings > Advanced > Reboot > Reboot**  
default password: @N3talk2@2\*
- The phone prompts you whether to reboot the phone
- Select **OK**

**Tip:** You can also long-tap the \* key on the keypad when the phone is idle to reboot the phone.

## Resetting to factory settings

If you have tried all of the troubleshooting suggestions and the issue still persists, you can reset your phone to the factory configuration.

This operation will delete all your personal configuration settings, and reset all settings to the factory defaults. Check with your system administrator before resetting your phone to factory settings.

### Procedure:

- Swipe left or right to go to the second idle screen
- Navigate to **Settings > Advanced** (default password: admin) **> Reset Config**
- Tap **Reset to Factory Settings**
- The phone prompts you whether to reset the settings
- Select **OK**  
The phone begins resetting.

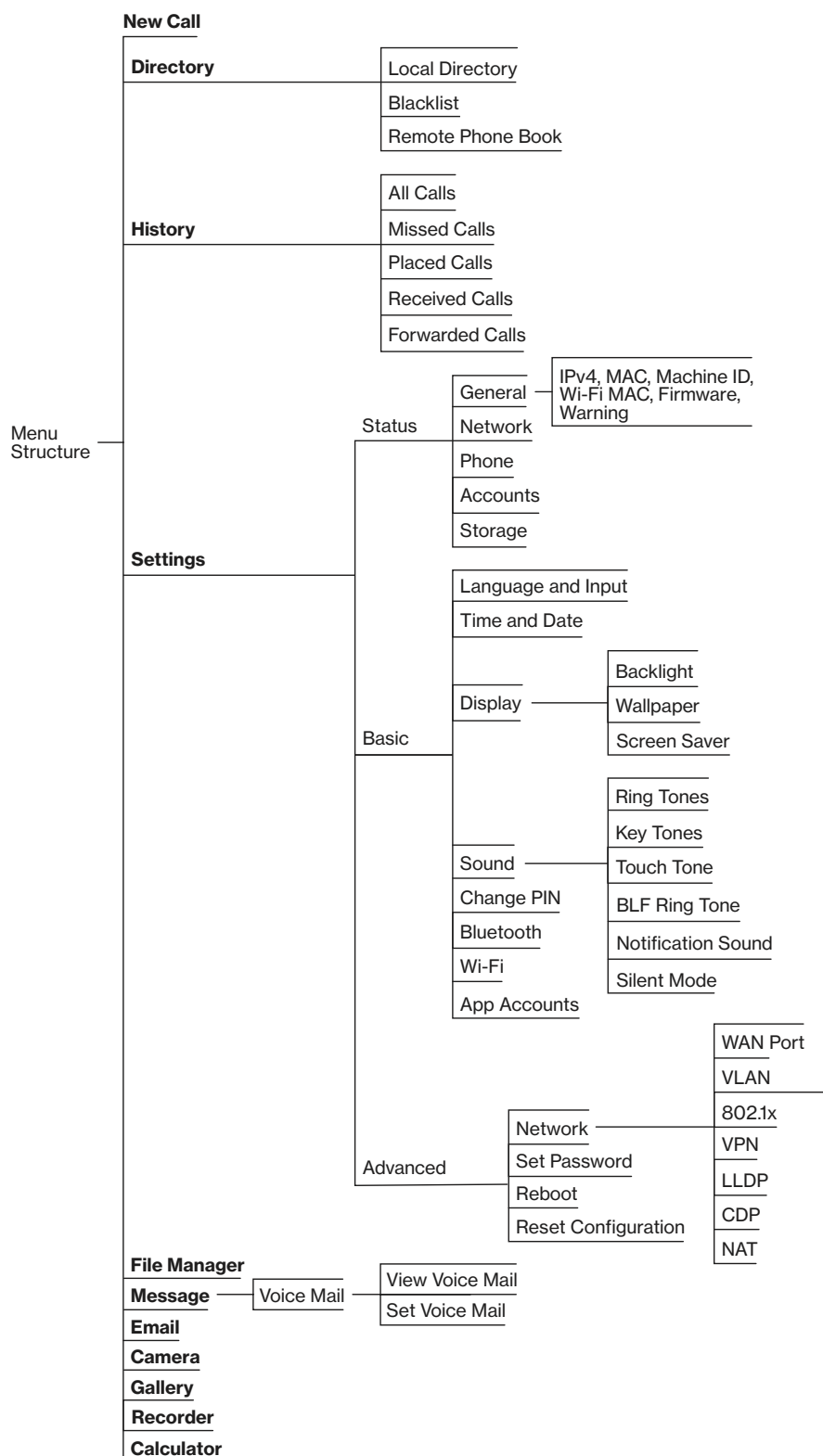
**Tip:** You can also long-tap the **Redial** key  when the phone is idle.

After reset, the screen displays the message "Welcome Initializing...Please wait."

The phone will be reset successfully after startup.

**Note:** Reset of your phone may take a few minutes. Do not power off until the phone has started up successfully.

## Appendix – Menu structure



## Notice

The specifications and information regarding the products in this guide are subject to change without notice. All statements, information and recommendations in this guide are believed to be accurate and presented without warranty of any kind, express or implied. Users must take full responsibility for their application of products.

## Technical support

For additional support information please visit the One Talk support site ([verizonwireless.com/support/one-talk/](http://verizonwireless.com/support/one-talk/)) for the latest guides, FAQs, product documents and more.

## Important customer information

To avoid electric shock, use caution when connecting cables. For example, do not connect safety extra-low voltage (SELV) circuits to telephone-network voltage (TNV) circuits. LAN ports contain SELV circuits, and WAN ports contain TNV circuits. Some LAN and WAN ports both use RJ-45 connectors.

To avoid electric shock, do not operate the product or connect or disconnect cables during electrical storms. To avoid electric shock, do not use this product in or near water.

To reduce the risk of fire or overheating, keep this product in well-ventilated areas, away from radiators or other heat sources. Do not block cooling vents.

The plug-socket combination must be accessible at all times because it serves as the main power-disconnecting device.

Use only the manufacturer-provided AC adaptor approved for use with this product. Use of another AC adaptor may cause a fire or explosion.

This product relies on short-circuit (overcurrent) protection installed in your home or office. Ensure that a fuse or circuit breaker no larger than 120 VAC, 15 A U.S. is used on the phase conductors (all current carrying conductors).

Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions:

1. When the power cord or plug is damaged or frayed
2. If liquid has been spilled into the product
3. If the product has been exposed to rain or water
4. If the product does not operate normally when the operating instructions are followed. Adjust only those controls that are covered by the operating instructions, since improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal condition



## WEEE warning

To avoid the potential effects on the environment and human health as a result of the presence of hazardous substances in electrical and electronic equipment, end users of electrical and electronic equipment should understand the meaning of the crossed-out wheeled bin symbol. Do not dispose of waste electrical and electronic equipment (WEEE) as unsorted municipal waste and collect such WEEE separately.

## Warranty

The specifications and information regarding the products in this guide are subject to change without notice. All statements, information, and recommendations in this guide are believed to be accurate and presented without warranty of any kind, express or implied. Users must take full responsibility for their application of products.

Yealink Network Technology CO., LTD., makes no warranty of any kind with regard to this guide, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Yealink Network Technology CO., LTD., shall not be liable for errors contained herein nor for incidental or consequential damages in connection with the furnishing, performance, or use of this guide.

## Important 911 emergency response information

If you call 911, emergency service responders will be sent to the registered location you provided when you provisioned this phone. An incorrect address could result in incorrect routing of 911 calls and dispatch of emergency personnel to the wrong location. Make sure the 911 address displayed on the phone once it boots up is the correct one; and, if needed log into the One Talk web portal in My Business to update it.



## Declaration of conformity

Hereby, Yealink Network Technology CO., LTD., declares that this phone is in conformity with the essential requirements and other relevant provisions of the Conformité Européene (CE) and the Federal Communications Commission (FCC). You can find the CE and FCC information from the label on the back of the IP phone.

## CE mark warning

This device is marked with the CE mark in compliance with Radio equipment and Telecommunications Terminal Equipment (R&TTE Directive 1999/5/EC).

## Part 15 FCC Rules

Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This device is compliant with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

1. This device may not cause harmful interference
2. This device must accept any interference received, including interference that may cause undesired operation

## Class B digital device or peripheral

**Note:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

1. Reorient or relocate the receiving antenna
2. Increase the separation between the equipment and receiver
3. Connect the equipment into an outlet on a circuit different from that to which the receiver is connected
4. Consult the dealer or an experienced radio/TV technician for help

## Important safety precautions

Please read the following important safety notices and instructions before installing or using the product.

- A DANGER warning refers to situations that could cause bodily injury
  - A CAUTION warning refers to situations that could result in equipment malfunction or damage
1. Follow all warnings and instructions marked on the product
  2. Unplug this product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use an antistatic cleaning pad for cleaning
  3. Do not use this product near water
  4. Do not place this product on an unstable cart, stand or table. If the product falls, it could be seriously damaged
  5. This product should be operated using the type of power indicated on the marking label. If you are not sure of the type of power available, consult your dealer or local power company
  6. Do not allow anything to rest on the power cord. Do not locate this product where people will walk on the cord
  7. Never push objects of any kind into this product through cabinet slots as they may touch dangerous voltage points or short out parts that could result in a fire or electric shock
  8. Never spill liquid of any kind into or onto the product
  9. Do not attempt to service this product yourself, as opening or removing covers may expose you to dangerous voltage points or other risks
  10. Refer all questions regarding servicing of this product to qualified service personnel

## Danger—electric shock and fire

Electric current from power, telephone and communication cables is hazardous and could result in electric shock and/or fire.

## Learn more:

For more information, visit [www.onetalk.com](http://www.onetalk.com)